

## DOWNTOWN DEVELOPMENT AUTHORITY

Minutes of the Meeting Held

November 14, 2023

The meeting was called to order at 9:07 am by **Bill Weaver**, President in the Tom Bess Chambers.

### Roll Call.

### Pledge of Allegiance.

**PRESENT:** DDA MEMBERS – **Bill Weaver**-President, **Dustin Mumford**, **Deb Schultz-Pawlosky**, **Jeffrey Lutze**, **Leonard Carpenter**, **Dan Campbell** and recording secretary **Kelly Mercer**.

**MEMBERS ABSENT:** **Llyod Stevens**, **Robert Jennings**, **Larry Curtis**, **Dave VanAmburg**, and **Dan Kasco**

1. **Approval of Minutes** – MOTION was made by **Leonard Carpenter** and was supported by **Jeff Lutze** to approve the October 10, 2023 minutes of the meeting as presented. All Yeas – Motion Carried.
2. **Approval of Finance Report** – MOTION was made by **Deb Schultz-Pawlosky** and supported by **Dustin Mumford** to approve the Finance Report as presented. All Yeas – Motion Carried.
3. **Approval of the Bills** -MOTION was made by **Deb Schultz-Pawlosky** and supported by **Jeff Lutze** to approve the bills as presented. All Yeas-Motion Carried-Roll Call.
4. **Petition and Unofficial Communications** (Audience). – **Leslie Loomis**- Façade Grant for Dennys Supermarket and **Emily** from Tau Gardens about Wreath in Veterans Park.
5. **Communication from other Village Officials**  
**Dan Campbell:**  
May want to think about adding a few more light poles going South M15, stop at welcome sign, kind of dark down there.  
Consumers Energy removed pole at 500 North St, pretty dark there, called and made a claim, was removed by accident.  
Sewer-DEQ we were denied for a grant, cost of repairs is 6 million, need to apply for loan interest loan or tie into County for 8 million.  
Captured Taxes need to be explained better, Month that was paid or going to be paid.  
Also paid façade grant need to be on financial report not bills.  
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6. **New Business**  
Forest Lights- Added 6 trees, 3 at each welcome sign.

**Deb Schultz-Pawlosky** made a motion to have 2 trees decorated in Veterans Park for \$2600.00, by Light You Up LLC and **Jeff Lutze** supported that motion. All Yeas-Motion Carried- Roll Call.

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**Jeff Lutze** made a motion to let Tau Gardens put a lighted wreath in Veterans Park as a donation to the community and **Deb Schultz-Pawlosky** supported it. All Yeas- Motion Carried.

Clock Maintenance

**Jeff Lutze** made a motion to pay Verdin Clocks \$695.00 for the next years maintenance, and it was supported by **Leonard Carpenter**. All Yeas- Motion Carried-Roll Call.

## 7. Old Business

South M-15 Lighting

Athletic St. to Denny's Supermarket sidewalks.

Facade and Sign Grant Approvals

## 8. Committee Report –

We have two grants presented Dennys Super Market and D&L Ceramic Pro.

**Deb Schultz-Pawlosky** made a motion to pay each business \$5000.00 and **Dustin Mumford** supported it. All Yeas -Motion Carried-Roll Call.

**Deb Schultz-Pawlosky** added that all checks must be made out into the business name. pre-approval must be done before work is done.

Does historical museum qualify for a grant?

## 9. Communication from Board Members

**Deb Schultz-Pawlosky** added please get all 57 trees even if they are not spoken for, someone will put lights on them and we want to add 3 at each welcome sign.

Replacement Light Poles. **Jeff Lutze** made a motion that we purchase 5 more replacement decorative light poles for \$15,000.00 and **Deb Schultz-Pawlosky** supported it. Ordered 10/17/23. Light Poles that we have in town now are discontinued, we can get a pole that is close in design but they are more money. **Jeff Lutze** made a motion to amend the amount for 5 new light poles of \$1760.75 each pole and **Deb Schultz-Pawlosky** supported it. All Yeas. Motion Carried. Roll Call.

## 10. Adjournment - Motion made by **Jeff Lutze** to adjourn and supported by **Deb Schultz-Pawlosky** at 10:11am.

All Yeas - Motion Carried

Next meeting scheduled for December 12, 2023.

*Kelly Mercer*

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**Dan Campbell**– Secretary 11/20/2023

**Kelly Mercer**– Recording Secretary 11/20/2023