

DOWNTOWN DEVELOPMENT AUTHORITY

Minutes of the Meeting Held

August 8, 2023

The meeting was called to order at 9:05 am by **Bill Weaver**, President in the Tom Bess Chambers.

Roll Call.

Pledge of Allegiance.

PRESENT: DDA MEMBERS – **Bill Weaver**-President, **Larry Curtis**, **Deb Schultz-Pawlosky**, **Jeffrey Lutze**, **Leonard Carpenter**, **Daniel Campbell** and **Kathy Martini** recording secretary.

MEMBERS ABSENT: **Llyod Stevens**, **Dan Kasco**, and **Dustin Mumford**.

1. **Approval of Minutes** – MOTION was made by **Leonard Carpenter** and was supported by **Jeff Lutze** to approve the May 9, 2023 minutes of the meeting as presented. All Yeas – Motion Carried.
2. **Approval of Finance Report** – MOTION was made by **Deb Schultz-Pawlosky** and supported **Larry Curtis** by to approve the Finance Report as presented. All Yeas – Motion Carried.
3. **Approval of the Bills** –Motion was made by **Deb Schultz-Pawlosky** and supported by **Jeff Lutze** to approve the bills as presented. All Yeas – Motion Carried-Roll Call.
4. **Petition and Unofficial Communications** (Audience). – N/A
5. **Communication from other Village Officials**
Daniel Campbell:
Waiting on prints on Oties Site/Taco Bell
Waiting on MDOT for Street Lighting
Well 3 Future Well 4 piping is in. We are halfway through the project.
Sewer Project is 6 million. We are working on getting a grant to keep the bond to a minimum. DDA is up next year for renewal the bond will keep the DDA going. Looking into the process of the 2024 renewal for the DDA.
We have reduced costs for the block party. Otisville Hotel and Station 2 bars are covering the cost of permits. We will have the cost of the tents/chairs/bands.
Nate Fuller will be out approximately 6 more weeks.
Seth Burwell is filling in while Nate is off.
Bobby's Mom passed away.
6. **New Business**
 - A. Sidewalk to D&L – From Oties/Taco Bell - Tie into D&L on 1st driveway from Oties/Taco Bell – Use of sidewalks for Laundry Matt/Dairy Delight & Taco Hut.
 - B. Donation to Rock the Block – Approved
 - C. More Façade Grants to approve – Tabled to next meeting.
 - D. Removal of Consumers Light Poles – Approved – Removal of 23 poles will save 5K per year.

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7. **Old Business**

- A. South M-15 Lighting Waiting on ordered poles – Waiting on Poles
- B. Athletic St. to 338 N. State Road (East side of M-15/Sidewalk)
- C. Façade and Sign Grant Approvals – Tabled till next meeting
- D. Benches – Garbage Receptacles -Came in, but needs to be assembled. One bench/garbage receptacles will be put between the Dentist Office and Denny’s Supermarket, the other one will be at the South end of town, not sure where the bench and garbage receptacle will be set.

- 8. Committee Report** – 292 S. State – Lawn needs to be mowed. Will send out letter. Sprinklers not working on M-15 & Main (Subway/Car Wash). Sponsorship letters for donations for Rock the Block will be delivered to the Village Businesses. Checks received will go to the Fundays Account. Deb Schultz-Pawlosky will give a copy of the paid receipt/check for her Façade grant. Denny’s Façade grant – Robert Jennings and Deb Schultz-Pawlosky will meet to go over Façade application. Dan to reach out to the Commissioner, Michelle Davis.

- 9. Motion** was made by *Deb Schultz-Pawlosky* and was supported by *Larry Curtis* to approve the donation for the Rock the Block Party August 19, 2023 FOR \$ 1,000.00.
Roll Call – All Yeas – Motion Carried

- 10. Motion** was made by Jeff Lutze and was supported by Leonard Carpenter to approve the removal of the 23 Consumers poles for \$ 37,828.00 pending Dan’s findings.
Roll Call – All Yeas – Motion Carried

11. **Communication from Board Members** – N/A

- 12. Adjournment** - Motion made by *Deb Schultz-Pawlosky* to adjourn and supported by *Larry Curtis* at 9:30 am.
All Yeas - Motion Carried

Next meeting scheduled for September 12, 2023.

Kelly Mercer

Daniel Campbell – 08-08-2023

Kathy Martini – Recording Secretary 08-08-2023