

DOWNTOWN DEVELOPMENT AUTHORITY

Minutes of the Meeting Held September 10, 2024

The meeting was called to order at 9:05 am by **Bill Weaver** in the Tom Bess Chambers.

Pledge.

Roll Call.

PRESENT: DDA MEMBERS – *President Bill Weaver, Leonard Carpenter, Jeff Lutze, Larry Curtis, Dustin Mumford, Catherine Sporka, Tiffany Gerlach, Deb Schultz-Pawlosky, Robert Jennings and RECORDING SECRETARY Kelly Mercer.*

MEMBERS ABSENT: Dan Kasco, Amanda Southern, Dave VanAmBurg, and Llyod Stevens.

- 1. Approval of Minutes – MOTION** was made by **Deb Schultz-Pawlosky** and was supported by **Dustin Mumford** to approve the August 13, 2024 minutes of the meeting as presented.
All Yeas- Motion Carried
- 2. Approval of Finance Report – MOTION** was made by **Deb Shultz-Pawlosky** and supported by **Jeff Lutze** to approve the Finance Report as presented.
All Yeas- Motion Carried
- 3. Approval of the Bills –MOTION** was made by **Jeff Lutze** and supported by **Leonard Carpenter** to approve the paying of the bills as presented.
All Yeas-Motion Carried-Roll Call
- 4. Petition and Unofficial Communications (Audience).** – None
- 5. Communication From Village Officials- Robert Jennings-**
Wrote **Denny Marsh** a letter about privacy fence at 181 State Rd, Per Planning Commission. He had an approved zoning permit 3 months ago for a fence. But my question is, isn't that a stand-alone parking lot? Ordinance says not needed. Historical Museum either needs to put a fence up also or discard 3 parking spaces. Guard rails are not compliant Subway and Winns
Taking this Dumpsters (only 4 Complaint in Village) and flashing signs to Village Council.
No budget meeting after today **Dan Campbell** is sick.
We cleaned and cut trees out of retention pond at Dollar General and billed them.
Sidewalk by Taco Bell will get done yet this year.
Stroopes have been in court getting permits and making buildings compliant.
22 acres going west out of town needs a plot plan to build house.
We have street light poles up at this time.
159 Park St vacant building talking about combing properties and building a pole barn.
Street Committee meets Monday night talk about paving Leroy St and West Main from Jefferson out to Village limits.
Getting a train of limestone on Cemetary Rd and in alley way by Progressive Cabinets.

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All signs are down at Rite Aid and Family Dollar, told them to take sign off of Otisville
Car wash advertising pharmacy (only one name on business)
Porta Johns have been returned for the fall and winter months.

6. Communication From Board Members-

Jeff Lutze- Maybe some of these ordinances need adjusted.

Leonard Carpenter- I think the dumpster look nice enough without a fence around them.

Bill Weaver- Dumpster doors won't open with a lot of snow.

Deb Schultz-Pawlosky- Subway has doors but they just don't hold up.

Looking for land for DDA to buy, maybe by the post office owned by Jimmy Kimes, Otisville Car Wash? or do we think the Doghouse would sell on a land contract to us?

7. New Business-

Forest Lights – Meeting set for September 30 @ 7 pm

8. Old Business-

Budget meeting 2024/2025

275 S State Façade Grant

Trees at Welcome Signs

Sidewalks Athletic to Dennys-350 State-Taco Bell

9. Adjournment - Motion made by **Jeff Lutze** to adjourn and second by **Deb Schultz-Pawlosky** at 9:56 am. **All Yeas- Carried.**

Next meeting scheduled for October 8, 2024

Kelly Mercer

Robert Jennings – Secretary 9/16/2024

Kelly Mercer – Recording Secretary 9/16/2024