

# Village of Otisville

Regular Meeting

November 4, 2024

Meeting was called to order by President Jeff Lutze at 6:59 p. m. in the Tom Bess, Jr., Council Chambers.

PRESENT: Jeff Lutze, President. Council Members present: Vadice Burgett, Rick Ferguson, Jim Price, John Ray, and Sherry Hemingway. Bob Jennings, DPW, and Kathy Martini, Clerk.

ABSENT: Joel Glanton & Matthew Grovesteen

AUDIENCE: N/A

MOTION was made by John Ray and was supported by Jim Price to accept the agenda as presented.  
CARRIED--MOTION

MOTION was made by Rick Ferguson and was supported by Vadice Burgett to accept the minutes as presented for October 21-2024, with the correction of removing Jeff Lutze from being present.  
CARRIED--MOTION

MOTION was made by Sherry Hemingway and was supported by Vadice Burgett to pay all bills and draw warrants for same.

ROLL CALL – CARRIED – MOTION

Communication from Village Officials:

Robert Jennings:

Forest of Trees lights will be put up by the Forest Township Fire Department.

Sidewalks poured at Taco Bell and the Library.

Had a zoom meeting on the WWTP with Genesee County, EGLE, Rowe Engineering and Global. It was decided that we are ground water, however they want us to go to surface water.

Had an offer on the property listed on Main Street for \$25,000.00. The lot is 288 x 100 and was listed for \$43,000.00.

Dave Tatrow and Ken Banyas resigned from the Planning Commission at the end of their term 2024.

Kathy Martini:

Completed the form for the unclaimed properties for the Village of Otisville for \$283.47. Spoke with the Representative from the State of MI, Department of Treasury in Lansing. He stated the process will take up to 90-days before we receive a check.

The Village has a new company (Summit Fire Protection), which will come out annually in July to inspect the fire extinguishers.

Committee Reports: N/A

Unfinished Business:

Community Standards – Mow lawns x 2, Trailer at 210 Grove, Car at 265 Athletic gone.

Wall of Fame – Ongoing

New Business:

WWTP Lagoon Irrigation Replacement – Sealed bids – Received one bid from Kennedy Excavating for \$205,650.00 for irrigation pipe on the East and West side of the ponds – inlet structure to be replaced. Call Kennedy's to make sure this bid includes excavation/installation/materials and labor.  
MML Policies (distracted driving/mandatory seat belt use/sexual harassment & discrimination for all staff and local officials/compliant w/MIOSHA standards, inspect and re-tag fire extinguisher annually).  
– Tabled to next meeting so the Council and read over the policies.

Communications from Council Members:

Jeff Lutze:

Since Dave Tatrow resigned, I spoke with Denny Marsh and he is interested in being a member of the Planning Commission.

Vadice Burgett:

Negotiate with the buyer on the Main Street property.

Rick Ferguson:

205 Jefferson Lawn still not mowed.

When reading the Planning Commission By-laws, Section 2, 2.2 Composition. Members shall be residents of the Village and insofar as possible represent different occupations, professions and geographical locations. We have a couple of people on the Planning Commission that have businesses in the Village, but do not live in the Village. Should they be on the Planning Board if they are not a resident of the Village?

Sherry Hemingway:

Check on the fence which is supposed to be put up at Taco Bell.

Pop-up Camper – 210 Grove

MOTION was made by Vadice Burgett and was supported by John Ray to adjourn at 8:02 p.m.

*Kathy Martini*

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Kathy Martini, Clerk

Next Meeting Date: November 18, 2024