

ONSET FIRE DISTRICT
15 SAND POND ROAD PO BOX 44
ONSET, MASSACHUSETTS
508-295-6090

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Meeting Date: July 11, 2019

Meeting Time 5:00PM

1. Open Meeting with Pledge of Allegiance

Chairman Frank Kowzic opens the Fire Station Building Committee Meeting at 5:10PM. Present are Diane DiStolfo Clerk, Len Gay, Ed Ransom, David Halberstadt, Chief Goodwin Members. Absent Marcine Fernandes Member.

Chairman Pamela Pike opens the Prudential Committee Meeting at 5:15PM with the Pledge of Allegiance. Present are Charles Klueber Clerk, Mary McCoy Clerk-Treasurer, Melissa Goodell Recording Secretary, Deputy Osswald, Joe Sullivan OPM and those listed above. Absent Marcine Fernandes Member.

2. Approval of Minutes:

Len Gay motions to accept the Fire Station Building Committee Minutes of June 27, 2019. David Halberstadt seconds the motion, vote 5-0-1, Ed Ransom abstains.

Charles Klueber motions to accept the Prudential Committee Minutes of June 27, 2019. Pamela Pike seconds the motion, vote 2-0-0.

3. Public Comment on Non-Agenda items:

There are none

4. Chief Engineer's Reports and Discussions which may include topics pertaining to personnel, payroll, procurements and operations at the Fire Department:

Chief Goodwin states there were not any issues with the Fourth of July and fireworks display.

Engine 2 is being repaired and the body itself is not as bad as originally thought.

Chief Goodwin states he is working with Attorney Company on the contract for Engine 1.

FY2019 budget has been closed without any deficiencies.

5. Fire Station Building Committee:

- a. Update from OPM Joe Sullivan regarding the new Fire Station, design and any other business:

Joe Sullivan states he sent the front end contract to Attorney Company and wants the Prudential Committee to give its blessing before it is sent to Ted Galante. July 18 an add will be submitted to the central register for bids on the project. Two local adds will be run during the same time period. The add will show on the central register on the 24th of July according to Joe Sullivan.

On July 31, 2019 there will be a site walk through.

Final sub bids are due August 21, 2019 and then 2 weeks later general contractors bids are due. Joe Sullivan states that is when we will know what it will cost to build the Fire Station.

Need a licensed contractor to knock down the old well building. Joe Sullivan states he will use his license for the demo.

At their meeting last night the Zoning Board states all criteria has been met and we are now good to go unless there is an appeal by July 20th or so.

6. Discuss District Business at the Water Department: Discussion may include topics pertaining to personnel, financial, procurements and operations at the Water Department:

Frank Kowzic states the Water Commissioners have not met since the last meeting of the Prudential Committee.

Frank Kowzic states the Water Department met their FY2019 commitment with a surplus of \$50,000.00.

7. Clerk-Treasurer's Report which may include Health Insurance, Retirement and Financial Topics relating to the business of the Onset Fire District:

The deficit for FSBC is in the positive after receiving the first \$2 million bond from Unibank.

Todd Hassett will be conducting the Audit of Assets on July 15, 2019.

Mary McCoy states she spoke with Mark Santos and Erica O'Conner of Hart Insurance about the terrorist insurance and recommends they do not include this insurance in future years.

Chief Goodwin would like to increase the VFIS next year.

8. Discuss press release of Election Investigation:

Charles Klueber asks where the press release will be published. Pamela Pike states Wareham Week and Wareham Courier. Mary McCoy states she will forward it to the newspaper and put it on the website.

9. Discuss Acting Deputy position. Discussion may include salary, benefits and job description:

There is discussion about the differential in pay between steps and how much less an Acting Deputy should make compared to the current Deputy.

Charles Klueber suggests offering the Acting Deputy a salary of \$80,000.00 per year which is 6% less than the current Deputy. Charles Klueber also suggests that the benefit package should be that of any new hire.

There is agreement among the Prudential Committee Members to accept the suggestions of Charles Klueber.

10. Items not reasonably anticipated by the Chairs 48 hours in advance of this meeting.

There are none.

Diane DiStolfo motions to adjourn the Fire Station Building Committee at 6:20PM. Len Gay seconds the motion, vote 6-0-0.

Charles Klueber motions to recess the Prudential Committee Meeting until 7:00PM. Pamela Pike seconds the motion, vote 2-0-0.

11. Interview Gene Crocker for Acting Deputy (7:00PM)

Prudential Committee called back to order at 7:00PM. Present are Pamela Pike Chairman, Charles Klueber Member, Chief Goodwin, Deputy Osswald, Melissa Goodell Recording Secretary, Gene Crocker.

Pamela Pike states before the interview can continue they should settle the question about age and if Gene Crocker would be eligible to be hired since he is over the age of 65. Charles Klueber states there may be a special act the Onset Fire District would have to pursue in order to hire someone over the age of 65.

Charles Klueber asks Gene Crocker if he has checked with the Retirement Board and if he is able to work full time. Gene Crocker states he has checked and retirement can be put on hold.

Charles Klueber states he will check with counsel on age issue.

It is stated the offer would be \$80,000.00 and benefits of a new hire.

Gene Crocker states he is fine with the pay and will wait to hear about the age issue.

Charles Klueber motions to adjourn the Prudential Committee Meeting at 7:15PM. Pamela Pike seconds the motion, vote 2-0-0.

Respectfully Submitted:

Melissa Goodell Recording Secretary

Prudential Committee:

Pamela Pike Chairman

Charles Klueber Clerk

Marcine Fernandes Member

Fire Station Building Committee:

Frank Kowzic Chairman

Diane DiStolfo Clerk

Linwood Gay Member

David Halberstadt Member

Marcine Fernandes Member

Ed Ransom Member

Chief Ray Goodwin Member

Documents Used: Agenda, Minutes of June 27, 2019, Press Release

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Meeting Date: July 25, 2019

Meeting Time 5:00PM

1. Open Meeting with Pledge of Allegiance

Chairman Pamela Pike opens the Prudential Committee Meeting at 5:00PM with the Pledge of Allegiance. Present are Marcine Fernandes Member, Deputy Osswald, Mary McCoy Clerk-Treasurer, Melissa Goodell Recording Secretary, Len Gay, Ed Ransom, David Halberstadt, Diane Distolfo, Jovina Dean Citizens. Absent Charles Klueber Clerk.

The Fire Station Building Committee was not called to order and did not deliberate on business within the Committee's purview.

2. Approval of Minutes: Prudential Committee, Fire Station Building Committee (FSBC)

There are no minutes to approve

3. Public Comment on Non-Agenda items.

There is none.

4. Chief Engineer's Reports and Discussions which may include topics pertaining to personnel, payroll, procurements and operations at the Fire Department.

Deputy Osswald gives the report in the absence of Chief Goodwin:

Call volume up because of the heat, a house was affected by the lightning storm over the weekend.

Engine two should be put back together in about another 10 days

Captain Andersen is working on fixing a payroll issue.

Doing some house cleaning around the station.

Chief is on vacation until the end of August.

5. Fire Station Building Committee

- a. Update from OPM Joe Sullivan regarding the new Fire Station, design and any other business:

Joe Sullivan is not present to give a report

6. Water Commissioners: Discussion may include topics pertaining to personnel, financial, procurements and operations at the Water Department.

There are no Commissioners present to give a report.

7. Clerk-Treasurer's Report which may include Health Insurance, Retirement and Financial Topics relating to the business of the Onset Fire District.

Clerk-Treasurer Mary E. McCoy states:

The Fire Department has collected \$800.00 for the Inspection Fees since July 1, 2019

Ken Fontes has volunteered to be the representative from the Water Department on the By-Law Committee, but still need one citizen to sit on the Committee.

8. Discuss Acting Deputy position. Discussion may include salary, benefits and job description as well as interview process and next steps to take.

Pamela Pike states it has been confirmed the Prudential Committee cannot offer the position to Gene Crocker because of the age limit. Pamela Pike suggests the Prudential Committee invite the next 3 candidates on the list to an interview.

After discussion it is decided at the next Prudential Committee Meeting on August 8, 2019 to conduct interviews as follows:

David Evans 6:00PM

Howard Anderson 6:35PM

Jeff Dias 7:10PM

9. Discuss scheduling a meeting of the By-Law Committee

Pamela Pike states she would like to have a full Committee before scheduling a meeting. Pamela Pike asks for a request for letters of interest to serve on the By-Law Committee be put in the newspaper and on the website.

10. Items not reasonably anticipated by the Chairs 48 hours in advance of this meeting.

There are none.

Marcine Fernandes motions to adjourn at 6:15PM. Pamela Pike seconds the motion, vote 2-0-0.

Respectfully Submitted:

Melissa Goodell Recording Secretary

Prudential Committee:

Pamela Pike Chairman

Charles Klueber Clerk

Marcine Fernandes Member

Documents Used: Agenda