

**Onset Fire District**  
**Fire Station Building Committee**  
**15 Sand Pond Road**  
**Onset, Massachusetts 02558**

**Meeting Date: September 11, 2018**

**Location: 15 Sand Pond Road, Onset, MA**

**Joint Meeting w/ Prudential Committee**

1. Frank Kowzic opens the Fire Station Building Committee Meeting at 5:00PM with the Pledge of Allegiance. Present are Diane DiStolfo Clerk, Chief Goodwin, Len Gay, Ed Ransom, Marcine Fernandes Members, OPM Joe Sullivan, Melissa Goodell Recording Secretary, Peter DiPasqua, David Halberstadt Citizens. Absent Richard MacNevin Member.

Pamela Pike calls the Prudential Committee Meeting to order at 5:02PM. Present Marcine Fernandes Member, all those listed above. Absent Charles Klueber Clerk.

2. Approval of Minutes:

Chief Goodwin motions to accept the Minutes of August 28, 2018. Marcine Fernandes seconds the motion, vote 6-0-0.

3. Update from OPM Joe Sullivan regarding the new fire station, design contract and any other business:

Joe Sullivan states there is good news regarding the design contract. After lengthy conversations between himself, Charles Klueber, Ted Galante and Attorney Company the parties have agreed to final changes of the contract. Ted Galante has signed the contract and it will be sent on for signatures of the Prudential Committee.

Joe Sullivan states Galante has made some modifications on the design of

the Fire Station. It has been decided to build up instead of out in order to save money and add on square footage.

Joe Sullivan states Charles Klueber is concerned that part of the building may be in a flood plain. Joe Sullivan states Galante may reposition the building to make sure it is not in the flood plain.

Joe Sullivan is hoping for the end of February for bidding on construction. Joe Sullivan states the Prudential Committee has to be diligent on approval of design services in order to be on schedule.

Chief has done some visiting of stations in the area recently built or in the process of being built and is getting advice on what works in a new station and what doesn't.

5. Items not reasonably anticipated by the chair 48 hours in advance of this meeting.

Marcine Fernandes states she received an email from The Chairman of the Water Commissioners about the highway construction and is wondering if it is going to be a problem. Chief Goodwin states he has spoken to Mass Highway and they are aware of the new fire station being built. It may be another 2 years before the highway construction begins. It will take 2-3 years to finish the highway once construction begins, according to Peter DiPasqua.

David Halberstadt asks if they will be installing an automatic switch at the lights for the fire trucks. Chief Goodwin states they have spoken with the state about that.

Motion to adjourn Fire Station Building Committee Meeting at 5:30PM by Len Gay. Chief Goodwin seconds the motion, vote 6-0-0.

Motion to adjourn the Prudential Committee Meeting at 5:30PM by Marcine Fernandes. Pamela Pike seconds the motion, vote 2-0-0.

Respectfully Submitted:

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Melissa Goodell Recording Secretary

**Fire Station Building Committee:**

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Frank Kowzic Chairman

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Ed Ransom Member

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Linwood Gay Member

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Absent  
Richard MacNevin Member

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Marcine Fernandes Member

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Diane DiStolfo Member

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Chief Ray Goodwin Member

**Prudential Committee:**

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Pamela Pike Chairman

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Absent  
Charles Klueber Clerk

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Marcine Fernandes Member

Documents Used: Agenda, Meeting Minutes August 28, 2018

**ONSET FIRE DISTRICT**  
**OFFICE OF THE PRUDENTIAL COMMITTEE**  
**15 SAND POND ROAD**  
**ONSET, MASSACHUSETTS**  
**508-295-6090**

Meeting Date: September 13, 2018

1. Open Meeting (Chair) with Pledge of Allegiance

Chairman Pamela Pike opens the meeting at 5:00PM with the Pledge of Allegiance. Present are Charles Klueber Clerk, Marcine Fernandes Member, Mary McCoy Clerk-Treasurer, Melissa Goodell Recording Secretary, Chief Goodwin, Deputy Osswald, Deputy Ellis, Jovina Dean Citizen.

2. Approval of Minutes

Marcine Fernandes motions to accept the minutes of August 23, 2018. Charles Klueber seconds the motion, vote 3-0-0.

Marcine Fernandes motions to accept the minutes to the joint meeting with the Fire Station Building Committee on August 28, 2018. Charles Klueber seconds the motion, vote 3-0-0.

3. Public Comment on Non-Agenda items

None

4. Board of Engineer's Reports and Discussions which may include topics pertaining to personnel, payroll, procurements and operations at the Fire Department.

Chief Goodwin states he may be able to get generators from Guy Camphina, Director of the Town of Wareham Water Treatment Facility, for the Onset Fire District Water Department. This could be a substantial savings for the District according to Chief Goodwin.

Chief Goodwin is in possession of the first two thirds of the proposal for the new OSHA regulations. Chief Goodwin states there is some contradiction with National Fire Standards.

Make plans to get engine two frame looked at.

The boat is out of the water for the year.

There are currently 18 applicants from Maritime for the intern positions.

Next month and a half will be meeting a lot with Joe Sullivan and Galante to get the design done. Ted Galante wants to meet once a week.

Chief Goodwin states he has visited other fire stations to get ideas and has learned a lot.

Person placed in custody at the Fire Department for DUI and hit and run

5. Report from Fire Station Building Committee

Charles Klueber states the contract has been signed by Ted Galante and has been approved by Nancy Company for the Prudential Committee to sign.

6. Discuss repairs to Old Fire Station, ex. roof and ceilings

Chief Goodwin states he is waiting for the building inspector to come and look at it before he can make any decisions on repairs.

7. Discuss District business with Water Commissioners: Discussions may include financial, procurements and operations at the Water Department

No Water Commissioners present.

8. Clerk-Treasurer's Report which may include Health Insurance, Retirement and Financial Topics

Mary McCoy states Bruce Almeida is doing the audit and it is going well.

Mary McCoy states she will set up accounts next week with Bristol County Savings bank with the money received from Borrego Solar.

9. Items not reasonably anticipated by the Chair 48 hours in advance of this meeting.

Pamela Pike states she received an email from Water Commissioner Chair Ben Hughes about Borrego Solar and he request executive session.

Pamela Pike would like to change the meeting time for the September 27, 2018 meeting from 5:00PM to 4:00PM and do the performance evaluations for Deputy Osswald and Deputy Ellis at the beginning of the meeting.

10. Executive Session under M.G.L. c30A Section 21(a)(2) to conduct strategy session in preparation for negotiations with nonunion personnel namely Deputy Osswald and Deputy Ellis

Executive Session Cancelled

Motion to adjourn at 5:45PM by Marcine Fernandes. Charles Klueber seconds the motion, vote 3-0-0.

Respectfully Submitted:

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Melissa Goodell Recording Secretary

**Prudential Committee:**

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Pamela Pike Chairman

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Charles Klueber Clerk

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Marcine Fernandes Member

Documents Used: Agenda, Meeting Minutes of August 23, 2018  
and August 28, 2018.

**ONSET FIRE DISTRICT**  
**OFFICE OF THE PRUDENTIAL COMMITTEE**  
**15 SAND POND ROAD**  
**ONSET, MASSACHUSETTS**  
**508-295-6090**

Meeting Date: September 27, 2018

1. Open Meeting (Chair) with Pledge of Allegiance

Chairman Pamela Pike opens the meeting at 4:00PM with the Pledge of Allegiance. Present are Charles Klueber Clerk, Mary McCoy Clerk-Treasurer, Melissa Goodell Recording Secretary, Chief Goodwin, Deputy Osswald, Jovina Dean Citizen. Absent Marcine Fernandes Member.

2. Annual Performance Evaluations for Deputy Osswald and Deputy Ellis

Postponed until all Prudential Committee members can be present.

3. Approval of Minutes

Charles Klueber motions to accept the Minutes of September 13, 2018. Pamela Pike seconds the motion, vote 2-0-0.

4. Public Comment on Non-Agenda items

Jovina Dean would like the Prudential Committee to know that she got permission to remove the bush covering the centennial capsule. Chief Goodwin said he would help take care of the removal.

5. Board of Engineer's Reports and Discussions which may include topics pertaining to personnel, payroll, procurements and operations at the Fire Department.

Chief Goodwin states that he, along with Captain Dias and Captain Andersen, travelled to Lawrence, MA during the gas explosion emergency. Chief Goodwin states he received a letter from the Chief in Lawrence thanking them for their assistance.

Chief Goodwin states he is having Deputy Osswald serve as an Operations Officer to help with

day to day decisions at the Fire Station.

Chief Goodwin states the final design of the new Fire Station may be done by the beginning of October.

Chief Goodwin states the Onset Fire Department assisted Wareham Fire Department at the fire at St. Patrick's Church in Wareham.

#### 6. Report from Fire Station Building Committee

Pamela Pike states there may be a possible grant from Eversource to help pay for 75% of the electrical fixtures in the new station. It needs to be approved by the Inspector General.

Pamela Pike states the plan right now is for the building to be mainly concrete.

#### 7. Discussion and possible vote on design contract with Galante Associates.

Charles Klueber states the contract is not signed. Attorney Campany has concerns with the scope of services and the fact that it appears to be authored by Galante Associates and not Joe Sullivan.

OPM Joe Sullivan joins the meeting by phone: Explains why Ted Galante wrote the scope of services. Joe Sullivan says it was taken from the contract and is only a matter of whose letter head it was written on. Joe Sullivan says he will meet with Ted Galante and Attorney Campany at her office to straighten things out.

Charles Klueber makes a motion to sign the contract with The Galante Architectural Studio as soon as Attorney Campany advises the Prudential Committee to do so. Pamela Pike seconds the motion, vote 2-0-0.

#### 8. Discuss District business with Water Commissioners: Discussions may include financial, procurements and operations at the Water Department

No water commissioners are present.

Pamela Pike states she attended the Water Commissioners meeting on Sept. 26, 2018.

There was discussion about the deposit accounts for Borego Solar and whether or not the money had been deposited. Mary McCoy states it has.

There was discussion regarding Baker's Island which will cost the Water Department about \$12,000.

Pamela Pike states rehab at the standpipe will cost about 2.5 million over 20 years. The Water Commissioners state it has to be done. The Water Commissioners state water rates will have to go up.

Pamela Pike states according to the Water Commissioners the Highway Project will cost 1.5 million for materials if they are to upgrade during the time the State DOT has the roads opened.



Pamela Pike states the Water Department wants to hold a Special District Meeting for all three financial items listed above. Mary states there is money in undesignated funds for Baker's Island.

9. Clerk-Treasurer's Report which may include Health Insurance, Retirement and Financial Topics

Mary McCoy states the audit almost finished and everything looks good.

10. Items not reasonably anticipated by the Chair 48 hours in advance of this meeting.

Chief Goodwin is presented with a Certificate of Recognition from the Commonwealth of Massachusetts Executive Office of Public Safety and Security Department of Fire Services for 20 years of service to the Commonwealth of Massachusetts Hazardous Materials Response Team.

Charles Klueber motions to adjourn at 5:45PM. Pamela Pike seconds the motion, vote 2-0-0.

Respectfully Submitted:

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Melissa Goodell Recording Secretary

**Prudential Committee:**

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Pamela Pike Chairman

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Charles Klueber Clerk

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Marcine Fernandes Member

Documents Used: Agenda, Minutes to September 13, 2018

