



## FAIRWAY OAKS CONDOMINIUM, INC

245 Amherst Ave., Sarasota, FL 34232 Ph: (941) 312-5746

### APPLICATION FOR APPROVAL

\* \_\_\_\_\_ Purchaser \_\_\_\_\_ Renter \_\_\_\_\_ Roommate      OFFICE SUBMISSION DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

Possession or occupation of any unit **CANNOT BE AUTHORIZED** until Fairway Oaks completes its investigation and gives its approval to the owner/agent as may be designated in writing by the owner. **A \$100 application fee PER ADULT is due with this application.**

#### UNIT OWNER INFORMATION:

Owner Name: \_\_\_\_\_

Unit Address \_\_\_\_\_ UNIT # \_\_\_\_\_

Name of Realtor/Agency \_\_\_\_\_

Realtor/Agency Phone # \_\_\_\_\_

#### APPLICANT(S) INFORMATION:

Name \_\_\_\_\_ DOB \_\_\_\_\_ SSN \_\_\_\_\_

Spouse/SO Name \_\_\_\_\_ DOB \_\_\_\_\_ SSN \_\_\_\_\_

Phone Number \_\_\_\_\_ E-mail \_\_\_\_\_

**Documents Needed with Application: Please include a copy of each applicants Driver's License, Vehicle Registration of two vehicles, and proof of car insurance. If you do not have a Social Security Number, you must show proof of your Status in this Country by a birth certificate, passport, green card, and/or IRS Individual Taxpayer Identification Number (ITIN). Application cannot process without documents requested.**

Applicant Driver's License \_\_\_\_\_ State \_\_\_\_\_

Spouse/SO Driver's License \_\_\_\_\_ State \_\_\_\_\_

Current Address: \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Do you presently own \_\_\_\_\_ or rent? \_\_\_\_\_ [ if rent for less than three years, provide prior address]

Present Landlord's Name \_\_\_\_\_

Present Landlord's phone number \_\_\_\_\_ best time to reach Landlord \_\_\_\_\_

Prior address: \_\_\_\_\_

Landlord's Phone # \_\_\_\_\_ best time to reach landlord \_\_\_\_\_

Applicant's Employment Occupation \_\_\_\_\_ Place Employed \_\_\_\_\_

Business Address \_\_\_\_\_ Phone \_\_\_\_\_  
ZIP CODE \_\_\_\_\_

Spouse Employment Occupation \_\_\_\_\_ Place Employed \_\_\_\_\_

Business Address \_\_\_\_\_ Phone \_\_\_\_\_  
ZIP CODE \_\_\_\_\_

**Names, Relationship and Ages of ALL persons who will occupy the unit (Note: any family member residing within this residence 18 years or older is required to have an individual background check and provide SS#'s, and driver's license #'s. (The additional cost of such background check is an additional \$100 per person and a separate application must be completed for each) NO UNAPPROVED PERSONS MAY RESIDE IN THE UNIT!**  
List name, age and relationship (i.e. son, daughter, mother, father) of each proposed person living in unit:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Rules and Regulations for "Pet" restrictions, one pet, no more than 25 lbs. Please list your pet.**

Type of Pet/s \_\_\_\_\_ Breed \_\_\_\_\_ Weight \_\_\_\_\_

**Vehicles which will be parked at Fairway Oaks (Note: two cars per unit) Upon approval, you will be issued a parking decal per car. (Rules & Regulations prohibit motorcycles, mopeds, non-electric scooters**

Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ Tag \_\_\_\_\_

Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ Tag \_\_\_\_\_

Bank Reference \_\_\_\_\_ Phone# \_\_\_\_\_

Personal Reference \_\_\_\_\_ Phone # \_\_\_\_\_

Personal Reference \_\_\_\_\_ Phone # \_\_\_\_\_

By signing below, you indicate the following: 1) you authorize the Fairway Oaks Board of Directors and its authorized agents to investigate your background/s. This includes a credit check and a criminal background check. 2) You have read the Documents and Rules & Regulations and agree to abide by them. 3) A \$ \_\_\_\_\_ non-refundable fee, payable to Fairway Oaks, must accompany this application.

**\*Restriction on purchase: If for any reason purchaser(s) will not be a full time resident, then purchaser(s) will be responsible, at their own expense, for a quarterly inspection of the unit's interior. Forms and due dates for this inspection are available online at fairwayoaks.net. A professional service is not required. Failure to submit these inspection reports completed and on time could subject owner(s) to a possible fine, and Fairway Oaks Condominium, Inc. will not be held responsible for repairs on unreported damages.**

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Spouse/SO Signature \_\_\_\_\_ Date \_\_\_\_\_

Approval Committee Yes \_\_\_\_\_ No \_\_\_\_\_ Date \_\_\_\_\_

Member Signature \_\_\_\_\_ Member Signature \_\_\_\_\_

Application Fee Received By \_\_\_\_\_ Check# \_\_\_\_\_ or Cash Receipt # \_\_\_\_\_





**Approval Checklist**

- \_\_\_ You have listed \_\_\_ persons who will be residing in the unit. Only two (2) people unrelated may live in each of our units. Any additional resident needs Owner & Board approval.
- \_\_\_ Tenants are allowed guests for a maximum of two (2) weeks only.
- \_\_\_ Vehicles: A copy of the registration is needed which matches the tags for a decal. A decal should be placed in the right rear window or a visitor's pass hanging from the front mirror.
- \_\_\_ No commercial vehicles or trailers are allowed to be parked in Fairway Oaks, except those conducting business within a unit during the day. NONE allowed overnight.
- \_\_\_ Guest vehicles staying after midnight must register with office for a temporary parking pass.
- \_\_\_ Two parking spaces marked in front or near units are for your own vehicles or your guests. If more than two vehicles are to be parked, they must park in marked guest spaces only.
- \_\_\_ No Parking on the grass at any time. Those vehicles will be immediately towed!
- \_\_\_ No mechanical work or washing of vehicles in grass or parking space is allowed.
- \_\_\_ No Motorcycles or scooters are allowed in Fairway Oaks at any time.
- \_\_\_ Speed limit on Fairway Oaks private roads is 10 MPH.
- \_\_\_ Pool entry is by key only. Guests must be accompanied by adult resident at all times.
- \_\_\_ Children under five (5) must be accompanied by an adult while outside at all times.
- \_\_\_ Curfew is at 9:00 pm for persons under 18 years of age.
- \_\_\_ Quiet hours are from 9:00 pm until 8:00 am
- \_\_\_ Personal belongings must be inside. Lanai/patio & carport areas cannot be used for storage.
- \_\_\_ Plants and shrubs belong to the association and must not be removed without Board consent.
- \_\_\_ Trash and recycling cans and other articles for pick up go out on Wednesday after 5pm and must be brought back and stored behind your unit by Thursday evening.
- \_\_\_ For ANY emergency call 911- Night Watch IS NOT security or police
- \_\_\_ Work Order Requests and Complaints (other than civil) must be on our required forms and sent or delivered to the office. All forms must be complete and signed.
- \_\_\_ All pets must be on a leash. No pets can be tethered outside or at the common areas. There is a designated doggie walk. You must pick up after your pet immediately.
- \_\_\_ Board meetings are scheduled for the 3<sup>rd</sup> Wednesday of every other month and are open to all approved owners only. (Schedule & agendas on website: [www.fairwayoaks.net](http://www.fairwayoaks.net))
- \_\_\_ Have you read and understand the rules and regulations? [Found at [www.fairwayoaks.net](http://www.fairwayoaks.net)]

Applicant(s) \_\_\_\_\_

Approval Committee \_\_\_\_\_ Date \_\_\_\_\_