

**Onset Fire District**  
**Office of the Prudential Committee**  
*15 Sand Pond Road, PO Box 44*  
*Onset, Massachusetts 02558-0044*  
*508-295-6090*  
**onsetfiredistrict.org**

**Meeting Date: October 8, 2020 @5:00PM**

**Location: 15 Sand Pond Road**

Listing of Topics

1. Open Prudential Committee Meeting (Chair) with Pledge of Allegiance

Pamela Pike opens the Prudential Committee meeting at 5:00PM with the Pledge of Allegiance. Present are Charles Klueber Clerk, Marcine Fernandes Member, Mary E. McCoy Clerk-Treasurer, Melissa Goodell Recording Secretary, Chief Goodwin, Jovina Dean Citizen.

2. Approval of Minutes

Charles Klueber motions to approve the minutes of September 10, 2020. Marcine Fernandes seconds the motion, vote 3-0-0.

Marcine Fernandes motionst to approve the minutes of September 24, 2020. Charles Klueber seconds the motion, vote 3-0-0.

3. Fire Station Building Committee's Report/ Update from OPM Joe Sullivan

There is discussion regarding the fuel tank installed at the new station. Chief Goodwin states it was on the State Bid and also covered under 30B. Chief Goodwin indicates purchasing the fuel tank through these means saved over \$50,000.00.

Work is continuing on the new fire station and is up to date. There is an ongoing effort to get pricing for a road that would run along the side of the building.

4. Board of Engineer's Reports and Discussions which may include topics pertaining to personnel, payroll, procurements and operations at the Fire Department

Chief Goodwin states the Fire Department has been extremely busy with house fires.

They are getting the generator ready to go at the new station

The Fire Department continues to do flow testing of the hydrants while the weather is still warm enough to do them.

5. Discuss District business at the Water Department; may include topics pertaining to financial, procurements and operations at the Water Dept.

Mary McCoy states all the meters are read, there remain 70 to 80 meters that do not have a paper trail and have to be re-entered into the software for billing. The bills should be out very soon. The Water Department is advertising for additional help.

6. Clerk-Treasurer's Report which may include Health Insurance, Retirement and Financial Topics

The District's bond rating has improved from a AA- to AA. The Prudential Committee will need to sign the bond for the Cranberry Highway Project at the meeting on October 22, 2020.

7. Items not reasonably anticipated by the chair 48 hours in advance of this meeting

There are none

8. Pamela Pike motions to enter Executive Session at 5:45PM under M.G.L. c.30A, §21(a)(3) to discuss strategy with respect to clearly and imminently threatened or otherwise demonstrably likely litigation and declares an open meeting may have a detrimental effect on the litigating position of the Prudential Committee. Pamela Pike yes, Charles Klueber yes, Marcine Fernandes yes.

9. Marcine Fernandes motions to adjourn open session at 5:55PM. Charles Klueber seconds the motion, vote 3-0-0.

Respectfully Submitted:

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Melissa Goodell Recording Secretary

**Prudential Committee:**

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Pamela Pike Chairman

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Charles Klueber Clerk

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Marcine Fernandes Member

Documents Used: Agenda, Minutes to Meetings September 10, and 24, 2020

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**Meeting Date: October 22, 2020 @5:00PM**

**Location: 15 Sand Pond Road**

Listing of Topics

1. Open Prudential Committee Meeting (Chair) with Pledge of Allegiance

Chairman Pamela Pike opens the meeting at 5:05PM with the Pledge of Allegiance. Present are Charles Klueber Clerk, Marcine Fernandes Member, David Halberstadt FSBC, Water Commissioner, Mary McCoy Clerk-Treasurer, Joe Sullivan OPM, Paulo Carrissimi TGAS, Jovina Dean Citizen.

2. Approval of Minutes

Charles Klueber motions to approve the minutes of October 8, 2020. Marcine Fernandes seconds the motion, vote 3-0-0.

3. Fire Station Building Committee's Report/ Update from OPM Joe Sullivan

Joe Sullivan provides a spread sheet containing pending change orders. After discussion Charles Klueber motions to approve change orders 23R through 35. Pamela Pike seconds the motion with the stipulation that change order 30 will not exceed the amount of \$11,518.58 as listed. Vote on the motion and second, 3-0-0. (Spread sheet attached)

4. Board of Engineer's Reports and Discussions which may include topics pertaining to personnel, payroll, procurements and operations at the Fire Department

5. Discuss District business at the Water Department; may include topics pertaining to financial, procurements and operations at the Water Department.

Discussion revolved around meter reading and sending the bills out. There is also discussion about giving the water customers a grace period without demand and interest to pay their bills.

It is mentioned that the Water Department is looking to hire an entry level full time laborer and will also begin the search for a permanent Superintendent.

6. Sign the Bond for the Water Department Cranberry Highway Project

Charles Klueber motions to sign the 1.7 million dollar bond for the work being done on the Cranberry Highway project. Marcine Fernandes seconds the motion, vote 3-0-0. (Copy of the Bond and Bond Details attached)

7. Clerk-Treasurer's Report which may include Health Insurance, Retirement and Financial Topics

The Audit of the Books for the Fire District is over and working with the State to confirm free cash. The OPEB Audit is being started.

8. Any Business under the pervue of the Prudential Committee that may include personnel, policies, procedures and finances that do not require a vote.

Chairman Pike states she has been contacted by a non-profit showing interest in the Fire Station on East Central once the Fire Department is moved into the new station. A request is made to have a line item on the next meeting agenda to discuss appraisal of the property at 240 Onset Ave and to further discuss the Fire Station on East Central.

9. Items not reasonably anticipated by the chair 48 hours in advance of this meeting

There are none

Charles Klueber motions to adjourn the meeting at 6:15PM. Marcine Fernandes seconds the motion, vote 3-0-0.

Respectfully Submitted:

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Melissa Goodell Recording Secretary

**Prudential Committee:**

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Pamela Pike Chairman

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Charles Klueber Clerk

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Marcine Fernandes Member

Documents Used: Agenda, Meeting Minutes, Bond Note, Pending Change Orders

