

Onset Fire District
Office of the Prudential Committee
15 Sand Pond Road, PO Box 44
Onset, Massachusetts 02558-0044
508-295-6090
onsetfiredistrict.org

Meeting Date: May 14, 2020 @5:00PM

Location: 978-990-5286

Listing of Topics

1. Open Prudential Committee Meeting (Chair) with Pledge of Allegiance

Chairman Pamela Pike opens the meeting at 5:00PM with the Pledge of Allegiance. Present are Charles Klueber Clerk, Marcine Fernandes Member, Mary McCoy Clerk-Treasurer. Remote participation Melissa Goodell Recording Secretary, Jovina Dean, Diane DiStolfo, Lisa Morales Citizens.

2. Approval of Minutes

Charles Klueber motions to accept the minutes of April 23, 2020. Marcine Fernandes seconds the motion, vote 3-0-0. Pamela Pike yes, Charles Klueber yes, Marcine Fernandes yes.

3. Discuss and vote on OFD Union Contract

Charles Klueber states the 2810 Local Firefighter's Union has agreed to a one year contract with all the same terms with the exception of a 2% pay increase. The contract will be in effect from July 1, 2020 through June 30, 2021.

Marcine Fernandes motions to go forward with the one year contract with the Local 2810 Firefighter's Union. Charles Klueber seconds the motion, vote 3-0-0. Pamela Pike yes, Charles Klueber yes, Marcine Fernandes yes.

4. Vote to open Warrant to insert Union Contracts for Fire Department and Water Department and then vote to close Warrant.

Charles Klueber states he is in favor of the Article for the Fire Station. Now is the time to set the groundwork and discussions about what should happen to the Station on East Central once the new station is occupied according to Charles Klueber. Marcine Fernandes states there were meetings last spring and summer with the taxpayers in the District to get their ideas and there should be more

meetings coming up when permitted.

Charles Klueber motions to open the Warrant for FY2021 in order to insert the Union Contract Article and the Article requesting authority to explore options regarding 5 East Central Ave. Marcine Fernandes seconds the motion, vote 3-0-0. Pamela Pike yes, Charles Klueber yes, Marcine Fernandes yes.

Charles Klueber motions to close the Warrant for FY2021. Marcine Fernandes seconds the motion, vote 3-0-0. Pamela Pike yes, Charles Klueber yes, Marcine Fernandes yes.

5. Board of Engineer's Reports and Discussions which may include topics pertaining to personnel, payroll, procurements and operations at the Fire Department

Tabled

6. Fire Station Building Committee's Report/ Update from OPM Joe Sullivan

Tabled

7. Discuss District business at the Water Department; may include topics pertaining to financial, procurements and operations at the Water Dept.

Mary McCoy states the Water Department has completed the replacement of all meters in pits. The Consumer Confidence Report should be ready by June 30, 2020. Dave Rich is working on an operational plan to complete maintenance and projects.

8. Clerk-Treasurer's Report which may include Health Insurance, Retirement and Financial Topics

Mary McCoy states the District Meeting will be held on June 8, 2020 at 7:30PM and the District Election will be on the following day from 4:00PM – 8:00PM. MaryAnn Silva will be acting as Election Warden this year as Marlene DeCoster is not available. Marcine Fernandes motions to appoint MaryAnn Silva as Election Warden for the District Meeting and Election. Charles Klueber seconds the motion, vote 3-0-0. Pamela Pike yes, Charles Klueber yes, Marcine Fernandes yes.

The budget is on target without any shortfalls on line items.

Earned \$32,000.00 in interest on two CD's in one year.

There has been a contract change order on the new building. Pamela Pike does not want to approve the change order until it is explained by the Project Manager Joe Sullivan. Pamela Pike asks for it to be put on the agenda for May 28, 2020 and have the Fire Station Building Committee meet then also.

Mary McCoy has the Prudential Committee sign the FY2021 Warrant.

9. Items not reasonably anticipated by the chair 48 hours in advance of this meeting

Pamela Pike states she has an email regarding the access road improvement for a solar field off of Red Brook Road. Pamela Pike would like all Board Members to review the Attorney opinion from the owners of the solar field as well as opinion from counsel for the District and will discuss in Executive Session at the next meeting.

Charles Klueber motions to adjourn open session at 5:43PM, and go into Executive Session under M.G.L. c30A Section 21(a)(2) to conduct strategy sessions in preparation for negotiations with nonunion personnel namely Board of Engineers. Charles Klueber states the Prudential Committee will not be coming out of Executive Session to adjourn. Marcine Fernandes seconds the motion, vote 3-0-0. Pamela Pike yes, Charles Klueber yes, Marcine Fernandes yes.

Respectfully Submitted:

Melissa Goodell Recording Secretary

Prudential Committee:

Pamela Pike Chairman

Charles Klueber Clerk

Marcine Fernandes Member

Documents Used: Agenda, Minutes of April 23, 2020, email correspondence regarding solar field, Union Contract

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Meeting Date: May 28, 2020 @5:00PM

Location: Teleconference: 978-990-5286 please email

Meeting posted by: Pamela Pike, Chairman May 20, 2020

Joint Meeting with Fire Station Building Committee

Listing of Topics

1. Open Prudential Committee Meeting (Chair) with Pledge of Allegiance

Chairman Pamela Pike opens the Prudential Committee at 5:00PM with the Pledge of Allegiance. Present are Marcine Fernandes Member, Mary McCoy, and Remotely, Melissa Goodell Recording Secretary, Joe Sullivan OPM, Stepahie Sienowski Summit Ridge Energy, Lisa Morales Citizen. Absent Charles Klueber Clerk.

Chief Goodwin opens the Fire Station Building Committee Meeting. Present are David Halberstadt, Marcine Fernandes, and Remotely Diane DiStolfo as well as those listed above.

2. Approval of Minutes

There are none

3. Discuss change order for Fire Station with Joe Sullivan

Joe Sullivan states the reason for the change order was the sand component. The builders were required to add gravel and lift under the footings. Joe Sullivan states it is not unusual to have change orders and that is why there is a contingency allocation figured into the final budget. Marcine Fernandes indicates the Prudential Committee needs to have changes explained as well as the costs associated with them. Joe Sullivan suggests bringing changes to the Fire Station Building Committee first and then to the Prudential Committee.

Marcine Fernandes motions to pay the change order in the amount of \$43,412.10. Pamela Pike seconds the motion, vote 2-0-0. Pamela Pike yes, Marcine Fernandes yes.

Pamela Pike motions to give Marcine Fernandes authority to sign change orders less than

\$10,000.00 without bringing them before the Prudential Committee. Marcine Fernandes seconds the motion, vote 2-0-0. Pamela Pike yes, Marcine Fernandes yes.

4. Board of Engineer's Reports and Discussions which may include topics pertaining to personnel, payroll, procurements and operations at the Fire Department

Chief Goodwin states the fax machine is not working and they are trying to get parts to get it fixed. The Department is getting the boat ready for the summer season.

Marcine Fernandes asks about the volume of calls concerning the pandemic. Chief Goodwin states the medical calls are down and the Fire Department has been working to keep the firefighters as well as the community safe.

5. Fire Station Building Committee's Report/ Update from OPM Joe Sullivan

Covered in item 3.

6. Discuss District business at the Water Department; may include topics pertaining to financial, procurements and operations at the Water Dept.

There is none.

7. Clerk-Treasurer's Report which may include Health Insurance, Retirement and Financial Topics

Melissa Goodell presents the Prudential Committee with information about renting a tent for District Meeting. The tent will hold 100 people with appropriate social distancing outside. The cost of the rental will be approximately \$1800.00. Melissa Goodell states it would be set up next to the pavilion. Marcine Fernandes motions to rent a tent for District Meeting to be held on June 8, 2020. Pamela Pike seconds the motion, vote 2-0-0. Pamela Pike yes, Marcine Fernandes yes.

Mary McCoy states that she has been trying to find ways to cut the budget during this difficult time of the pandemic. Mary McCoy states when reviewing expenses she feels it may be time to cut the Health Insurance Audit which costs \$4400.00/year. Mary McCoy states she feels capable of doing the work herself and has a resource for questions.

8. Items not reasonably anticipated by the chair 48 hours in advance of this meeting

Pamela Pike states she has received a letter from the Chief of Police stating they will not be renewing their lease for the District property at 240 Onset Ave. Chief Walcek thanked the District for their support of the Police sub-station.

Marcine Fernandes motions to adjourn open session at 5:40PM. Pamela Pike seconds the motion and states they will not come out of Executive Session to adjourn open session, vote 2-0-0. Pamela Pike yes, Marcine Fernandes yes.

Respectfully Submitted:

Melissa Goodell Recording Secretary

Prudential Committee:

Pamela Pike Chairman

Charles Klueber Clerk

Marcine Fernandes Member

Documents Used: Agenda, change order, letter from Chief Walcek