

**ONSET FIRE DISTRICT**  
**15 SAND POND ROAD PO BOX 44**  
**ONSET, MASSACHUSETTS**  
508-295-6090  
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onsetfiredistrict.comcastbiz.net

Meeting Date: January 9, 2019  
Meeting Time 5:00PM

1. Open Meeting with Pledge of Allegiance

Clerk Charles Klueber opens the meeting at 5:25PM with the Pledge of Allegiance. Present are Marcine Fernandes Member, Mary McCoy Clerk-Treasurer, Melissa Goodell Recording Secretary, Chief Goodwin and Bob Brousseau Chairman By-Law Committee. Absent Pamela Pike Chairman.

2. Marcine Fernandes motions to enter Executive Session under M.G.L. c30A section 21(a)(3) to conduct strategy with respect to litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. Charles Klueber seconds the motion and declares an open meeting would have a detrimental effect on the litigating position of the Prudential Committee, vote 2-0-0. Marcine Fernandes yes, Charles Klueber yes.

3. Approval of Minutes

Marcine Fernandes motions to accept the minutes of December 12, 2019. Charles Klueber seconds the motion, vote 2-0-0.

4. Public Comment on Non-Agenda items

There is none

5. Chief Engineer's Reports and Discussions which may include topics pertaining to personnel, payroll, procurements and operations at the Fire Department.

Chief Goodwin states he received a letter of commendation from a civilian about Deputy Osswald and how professional he was in dealing with their family emergency.

6. Fire Station Building Committee:

- a. Update from OPM Joe Sullivan regarding the new Fire Station, design and any other business

There is no update

7. Water Commissioners: Discussion may include topics pertaining to personnel, financial, procurements and operations at the Water Department.

There is no report

8. Clerk-Treasurer's Report which may include Health Insurance, Retirement and Financial Topics relating to the business of the Onset Fire District.

Mary McCoy states she will have calendar of events at next meeting for the first round of budgets and discussions.

Mary McCoy would like to begin the discussion to change the amount of health benefits from 90/10 to 85/15. It will save the taxpayers some money especially with the construction of the new fire station.

Mary McCoy states the Water Department has hired Melissa Goodell to work 10 hours per week.

Maureen and Chey are coming from the North Sagamore Water District is to help teach the Water Department software since they are using the same program.

Water Commissioners voted last night for Mary McCoy to take over as office manager until June in order to make the transition a little bit smoother.

Chief Goodwin is doing joint procurement with Water and Fire in an effort to save the District money on expenditures.

9. Update from By-Law Committee

Bob Brousseau, Chairman of the By-Law Committee, states the Committee has met on Oct 2, 2019, Nov 6, 2019 and Jan 8, 2020. Bob Brousseau states the Committee has spoken at length about the District transitioning to a Strong Chief and would like to recommend to the Prudential Committee to proceed with all the necessary steps to make that happen. The vote of By-Law Committee was 5-0-1.

Bob Brousseau also states the By-Law Committee would like to recommend to the Prudential Committee to insert a warrant article asking the voters to combine the Prudential Committee and Water Commissioners and go with a 5 member governing board who would oversee all operations of the District. The vote was 6-0-0 to go with a 5 member board.

Mary McCoy states these type of recommendations need to go through the Treasurer for input on the impact of the finances of the District. Bob Brousseau agrees that should have been done and will call for a By-Law Committee meeting on March 11, 2020 to discuss this recommendation with the Treasurer.

10. Items not reasonably anticipated by the Chairs 48 hours in advance of this meeting.

There are none.

11. Executive Session pursuant to M.G.L. c.30A S21(a)(2) to conduct strategy sessions in preparation for negotiations with nonunion personnel namely Howard Andersen.

Howard was not present Executive Session was cancelled.

Marcine Fernandes motions to adjourn at 7:05PM. Charles Klueber seconds the motion, vote 2-0-0.

Respectfully Submitted:

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Melissa Goodell Recording Secretary

**Prudential Committee:**

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Pamela Pike Chairman

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Charles Klueber Clerk

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Marcine Fernandes Member

**Documents Used: Agenda, Meeting Minutes, Letter about Deputy Osswald**

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Meeting Date: January 23, 2020

Meeting Time 5:00PM

1. Open Meeting with Pledge of Allegiance

Chairman Pamela Pike opens the meeting with the Pledge of Allegiance at 5:01PM. Present are Marcine Fernandes Member, Frank Kowzic, Ken Fontes Water Commissioners, Chief Goodwin, Captain Andersen, Mary McCoy Clerk-Treasurer, Melissa Goodell Recording Secretary, Karl Baptiste, Citizen, Mary MacKenzie Wareham Courier. Absent Charles Klueber Clerk.

2. Approval of Minutes

There are no Minutes to Approve

3. Public Comment on Non-Agenda items

There is none

4. Chief Engineer's Reports and Discussions which may include topics pertaining to personnel, payroll, procurements and operations at the Fire Department.

Chief Goodwin states the capital plan for the Fire Department is complete.

Chief Goodwin passed out projected plans and replacement of equipment at the Fire Station. States it can be discussed further at meetings for the budget.

Chief Goodwin states he is looking into a grant proposal for hiring personnel and will get back to the Prudential Committee when he has more information.

Marcine Fernandes asks how long the grant is for and how would it impact the budget for the District.

5. Fire Station Building Committee:

- a. Update from OPM Joe Sullivan regarding the new Fire Station, design and any other business

Chief Goodwin states BC Construction is waiting on one permit from the town and once it is in place they are ready to go. Chief Goodwin states the project is about 12 weeks behind schedule but the footings

should be ready to go next week.

Chief Goodwin lets the Water Commissioners know they will need a hydrant on the site once they decide on the location.

Ken Fontes asks what the plans for the old station will be. Marcine Fernandes states that will be up to the voters but the District does not want to be a landlord. The District will either keep the property and maintain it or sell.

6. Clerk-Treasurer's Report which may include Health Insurance, Retirement and Financial Topics relating to the business of the Onset Fire District.

The calendar for budget will be ready by the next meeting.

7. Update from By-Law Committee

There is none

8. Items not reasonably anticipated by the Chairs 48 hours in advance of this meeting.

Pamela Pike would like to have a date to meet with Chief Goodwin to discuss a Memorandum Of Agreement. It is decided to meet on January 30, 2020 at 5:00PM.

9. Executive Session pursuant to M.G.L. c.30A S21(a)(2) to conduct strategy sessions in preparation for negotiations with nonunion personnel namely Howard Andersen.

There was none

10. Executive Session under M.G.L. c30A section 21(a)(3) to conduct strategy with respect to litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.

Marcine Fernandes motions to go into Executive Session at 6:10PM, under M.G.L. c30A section 21 (a)(3) to conduct strategy with respect to litigation. Pamela Pike seconds the motion and declares an open meeting may have a detrimental effect on the litigating position of the Prudential Committee. Vote 2-0-0. Pamela Pike yes, Marcine Fernandes yes.

The Prudential Committee reconvened in open session at 6:30PM. Marcine Fernandes motions to adjourn the open session of the Prudential Committee meeting at 6:30PM. Pamela Pike seconds the motion, vote 2-0-0.

Respectfully Submitted:

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Melissa Goodell Recording Secretary

**Prudential Committee:**

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Pamela Pike Chairman

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Charles Klueber Clerk

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Marcine Fernandes Member

Documents Used: Agenda, Handouts from Chief Goodwin