

**Onset Fire District  
Water Department  
15 Sand Pond Road  
Onset Massachusetts**

Meeting date: July 17, 2019  
Location: 15 Sand Pond Road

Open Meeting with Pledge of Allegiance

Meeting called to order at 5:09 pm by Frank Kowzic, Roll call by Frank Kowzic, Clerk, present: Kevin Sampson and Mary McCoy Clerk-Treasurer and Attorney David Gay, Benjamin Hughes arrived 5:30 pm

Citizen Participation: none

Frank reminding the Board member must sign the warrants and payroll weekly.

By-Law Committee Ken Fontes volunteered for the By-Law Committee: Frank Motions Ben Second, Vote: 3-0-0

Minutes approval: June 26, 2019 motion by Ken Second by Ben: Vote: 3-0-0  
Treasurer's Report M&O balance is \$116.00 Fixed Asset Audit today with Todd Hassett , Kevin said he had no purchases over \$10,000.00 next year will have to report the new truck. Motion by Ken Second by Ben to accept CT report: Vote: 3-0-0

Superintendents Report: Well 3 & 4 going forward, Well 4 generator is completed need to outfit with VFD - that is variable frequency drive. Eversource may have a program.

Baker's Island, crew found end of main, plan in place, Kevin and Jay has plans to start next week.

Reverse 911 signed up \$2600.00, Kevin will contact Matt Underhill, customer has to register what number they want to be called at.

Kevin's first day of vacation had to come back for a water main break. Rob Savery did work at Churbuck Lane, homeowner hired Mr. Savery to put in

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their own private shut off for their residence. Kevin states Jay called him couldn't get ahead of water leak. Home owner agreed with Kevin the Water Department did nothing wrong, contractor was responsible for leak.

Jay Semple wants compensation for filling for Superintendent while on vacation. Ken Fontes motion to deny the request Second by Frank Vote: 3-0-0.

Kevin placed the ad in newspaper for his position, Wareham Week and Mass Water Works Association.

Motion to adjourn at 6:15 pm by Ken Fontes Second by Ben Vote: 3-0-0.

Respectfully submitted:

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Mary E. McCoy

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Frank Kowzic, Chairman

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Ken Fontes, Clerk

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Benjamin Hughes, Member

**Documents: Agenda and Superintendent's report**

**Onset Fire District  
Water Department  
15 Sand Pond Road  
Onset Massachusetts**

Meeting date: July 30, 2019  
Location: 15 Sand Pond Road

Open Meeting with Pledge of Allegiance

Meeting called to order at 5:00 pm by Frank Kowzic, Roll call by Frank Kowzic, Clerk, present: Kevin Sampson and Mary McCoy Clerk-Treasurer, Janet Kowzic, and Attorney David.

Pledge of Allegiance:

Approval of minutes: July 17, 2019 by Ken Fontes, Seconded by Ben Hughes-  
Vote: 3-0-0

Approval of Executive minutes July 17, 2019 by Ken Fontes Second by Ben  
Hughes: Vote: 3-0-0 voted not to release.

Clerk Treasurer - no report

Superintendent report: Attached report, discussion on placing a fence at Well #4. ABS is contracted to place fence around Well #4 Kevin and Sean Osborne has been working on new standpipe whether to go with maintenance plan or a new standpipe, can build new right next to current standpipe.

Baker's Island, a length from hydrant, should be in on Friday, test on Monday, should be ready to feed in on next week. Call residents to let them know when they will hook up.

Reverse 911 - Kevin hasn't spoken to Matt Underhill.

Wareham Week Superintendent position no response but Kevin did.

Reconvene in open session at 6:09 pm

Ken asked what happens when Kevin leaves regarding the operation of water department. Atty Gay suggests to call the state to see what they have to say. Atty Gay says would have to get a waiver from state. Atty Gay says hire a consultant or hire a retired person to oversee the operation. Ken states they need someone to oversee the office operation. Ken what is the recommendation of the Board, Ben said he doesn't have the license he knows administration part of the office. Kevin will call state to see what is required for the Water Department to operate without all licenses required.

Motion to adjourn at 6:45 pm by Ken Fontes Second Ben Hughes vote: 3-0-0

Respectfully submitted:

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Mary E. McCoy

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Frank Kowzic, Chair

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Kenneth Fontes, Clerk

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Benjamin Hughes, Member

**Documents used: Agenda and Superintendent's report**