

**ONSET FIRE DISTRICT
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**Joint Meeting of the Prudential Committee, Board of Water Commissioners,
Fire Station Building Committee**

Meeting Date: September 12, 2019

Meeting Time 4:30PM

1. Open Meeting

Chairman Pamela Pike opens the Prudential Committee Meeting at 4:30PM. Present are Charles Klueber Clerk, Marcine Fernandes Member, David Evans.

2. Interview David Evans for Acting Deputy Position

This portion of the meeting was audio taped for future reference.

David Evans applicant was asked the same series of questions, (attached to the minutes) as the previous candidates for Acting Deputy Engineer and was given the opportunity to explain his qualifications for the position of Acting Deputy and why he would be the best choice. The Prudential Committee states they will go over all four applicants and get back to them with a decision.

The Prudential Committee is now joined by the Fire Station Building Committee and Water Commissioners.

3. Open Fire Station Building Committee

Chairman Frank Kowzic opens the Fires Station Building Committee at 5:10PM.

Chairman Frank Kowzic opens the Water Commissioners Meeting at 5:10PM.

Present are Pamela Pike, Charles Klueber, Marcine Fernandes, Frank Kowzic, Ken Fontes, Len Gay, David Halberstadt, Dian DiStolfo, Chief Goodwin, Mary McCoy, Melissa Goodell, Jovina Dean, Janet Kowzic, Doug Powers. Absent Ben Hughes Commissioner, Ed Ransom Member FSBC.

4. Doug Powers of Abbey Glass to Discuss Front Door Security

Doug Powers presents the Committees with an estimate to install a front door buzzer system with monitors. The estimate would include a new locking mechanism for the front door as well. The Committees will review the proposal and make a decision.

5. Approval of Minutes: Prudential Committee, Fire Station Building Committee (FSBC)

Marcine Fernandes motions to accept the Minutes of August 22, 2019. Charles Klueber seconds the motion, vote 3-0-0.

Diane DiStolfo motions to accept the FSBC Minutes of August 22, 2019. Len Gay seconds the motion, vote 4-0-2 with David Halberstadt and Chief Goodwin abstaining.

Ken Fontes motions to accept the Open Session Minutes of August 28, 2019. Frank Kowzic seconds the motion, vote 2-0-0.

Ken Fontes motions to accept the Executive Session Minutes of August 28, 2019 and not to release them due to the matter still pending. Frank Kowzic seconds the motion, vote 2-0-0.

6. Public Comment on Non-Agenda items

There is none.

7. Chief Engineer's Reports and Discussions which may include topics pertaining to personnel, payroll, procurements and operations at the Fire Department.

Chief Goodwin states the Fire Department received a grant for \$21,000.00 to purchase radios.

Chief Goodwin states he has reviewed the specs of Engine 1 and it is proceeding according to plan. Squad one has shipped and should be here soon.

Engine 2 may be more than originally thought and will end up painting the whole truck also.

8. Fire Station Building Committee:

a. Update from OPM Joe Sullivan regarding the new Fire Station, design and any other business. Joe Sullivan is not present

Chief Goodwin states all file sub bidders have gone through DCAM and TGAS is checking references. The engineer from Conco is working with MEPA to resolve questions that were presented by a citizen.

Marcine Fernandes does not feel the FSBC needs to meet every two weeks. She feels there are not enough decisions for the Committee to make at this point and their time is being wasted by being required to attend bi-monthly meetings. Marcine Fernandes would like to see the Fire Station Building

Marcine Fernandes motions for the Fire Station Building Committee to meet on an as needed basis going forward. Len Gay seconds the motion, vote 6-0-0.

Chief Goodwin leaves at 5:35PM

9. Water Commissioners: Discussion may include topics pertaining to personnel, financial, procurements and operations at the Water Department.

Frank Kowzic states:

Ed Ryan will set a date for shut off on Sunset Island and will get back to the Commissioners in early October.

The owner of ABS Fence states the electric is marked at well 4.

Sean Osborne is going to help with D1 letter process.

Has a letter from Attorney Gay with policy on dress code and weapons and will post it.

Need to be in the WARN system for mutual aid.

The Water Commissioners can hire a Consultant for 6 months, 4 hours a day two days a week for \$1000.00. There is discussion about asking neighboring Water Districts to help out instead of hiring a consultant.

Chris Coville will be doing some paving and returning to re fix his previous work at Freshmeadow.

Denied clothing allowance to Josh based on lack of current contract.

10. VFIS Insurance Correction to Critical Illness Insurance

Mary McCoy states the District can purchase additional insurance for permanent fire fighters which would guarantee weekly benefits for a year. The second option covers both career and call firefighters.

Erica O'Connor suggests the call firefighters would be expensive but it could be a good bargaining tool with the permanent members. It would be funded by the District not the employee.

11. Clerk-Treasurer's Report which may include Health Insurance, Retirement and Financial Topics relating to the business of the Onset Fire District.

Mary McCoy states Bruce Almeida is here for the Audit.

The District has \$1980.00 in Fire Inspection fees since July 1, 2019.

Mary McCoy would like the Prudential Committee to review the \$1.00 match for firefighters into the Voya Retirement program. It would be a savings if the District decided to phase it out with new firefighters.

12. Discuss the By-Law Committee Meeting of Sept. 5, 2019

Pamela Pike states the Committee voted to keep Bob Brousseau as Chairman and have not elected a clerk. There was a suggestion to change the By-Law to reflect a strong Chief and it is being reviewed by Attorney Sumners, along with a couple of questions the Committee has.

Ken Fontes would like the By-law Committee to research having one governing Board for the District consisting of 5 elected members.

13. Items not reasonably anticipated by the Chairs 48 hours in advance of this meeting.

There is none

Len Gay motions to adjourn the Fire Station Building Committee at 6:20PM. Diane DiStolfo seconds the motion, vote 5-0-0.

14. Executive Session under M.G.L. c.30A, Session 21 (a)(4) to discuss the deployment of security personnel or devices, or strategies with respect thereto; at the District Office Buildings

Marcine Fernandes motions for the Prudential Committee to enter Executive Session under M.G.L. c.30A, Session 21 (a)(4) to discuss the deployment of security personnel or devices, or strategies with respect thereto; at the District Office Buildings at 6:20PM. Charles Klueber seconds the motion, vote 3-0-0. Marcine Fernandes yes, Charles Klueber yes, Pamela Pike yes.

Ken Fontes motions for the Water Commissioner to enter Executive Session under M.G.L. c.30A, Session 21 (a)(4) to discuss the deployment of security personnel or devices, or strategies with respect thereto; at the District Office Buildings at 6:20PM. Frank Kowzic seconds the motion, vote 2-0-0. Ken Fontes yes, Frank Kowzic yes.

15 Reconvene in open session for the purpose of adjourning

Marcine Fernandes motions to adjourn the Prudential Committee Meeting at 7:10PM. Charles Klueber seconds the motion, vote 3-0-0.

Ken Fontes motions to adjourn the Water Commissioners Meeting at 7:10PM. Frank Kowzic seconds the motion, vote 2-0-0.

Respectfully Submitted:

Melissa Goodell Recording Secretary

Prudential Committee:

Pamela Pike Chairman

Charles Klueber Clerk

Marcine Fernandes Member

Fire Station Building Committee:

Frank Kowzic Chairman

Diane DiStolfo Clerk

Linwood Gay Member

David Halberstadt Member

Marcine Fernandes Member

Absent
Ed Ransom Member

Chief Ray Goodwin Member

Water Commissioners:

Frank Kowzic Chairman

Ken Fontes Clerk

Absent
Ben Hughes Member

Documents Used: Agenda, Minutes to Meetings, Proposal from Abbey Glass, HTAS Alarm Systems, Innovative Security

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Meeting Date: September 26, 2019

Meeting Time 5:00PM

1. Open Meeting with Pledge of Allegiance

Chairman Pamela Pike opens the meeting at 5:02PM with the Pledge of Allegiance. Present are Charles Klueber Clerk, Marcine Fernandes Member, Chief Goodwin, Mary McCoy Clerk-Treasurer, Melissa Goodell Recording Secretary, Lisa Morales Citizen.

2. Approval of Minutes

Charles Klueber motions to accept the Minutes of September 12, 2019. Marcine Fernandes seconds the motion, vote 3-0-0.

Charles Klueber motions to accept the Executive Session Minutes of September 12, 2019 with the stipulation of changing the sentence: Ken Fontes will develop a scope of services for a new security system to: Charles Klueber and Ken Fontes will develop a scope of services for a new security system. Marcine Fernandes seconds the motion with the stipulation, vote 3-0-0.

3. Public Comment on Non-Agenda Items

Lisa Morales objects to the meeting starting at 5:00PM and not 4:30PM as indicated on the agenda.

Lisa Morales would like to know what date the funds were approved to hire a private investigator.

Pam Pike states the date was May 23, 2019.

4. Chief Engineer's Reports and Discussions which may include topics pertaining to personnel, payroll, procurements and operations at the Fire Department.

Chief Goodwin states there was a water rescue of 6 people and it went very well.

Chief Goodwin would like to thank Captain Dias for his hard work to obtain the grant for radios. It alleviates 3 years of radio planning as far as the capital plan is concerned.

Chief Goodwin states Engine 2 is at the paint shop and is costing \$5,000.00 more than anticipated but the money is available in the vehicle account.

Chief Goodwin states they have the demo permit for the building on the new fire station site and will be able to take the building down soon.

5. Fire Station Building Committee:

a. Update from OPM Joe Sullivan regarding the new Fire Station, design and any other business

Joe Sullivan states a citizen has an issue that the land where the new fire station is going to be built is protected under Article 97. Joe Sullivan states none of the language in the deed says it is. The citizen has filed a complaint with the Director of MEPA and MEPA is required to deal with it. DEP says the complaint doesn't warrant a review but they don't make the decision, EEA does. A final decision from EEA should be issued soon.

Joe Sullivan has a letter of intent from General Contractor BC Construction which is \$500,000.00 under budget.

Joe Sullivan will issue notice to proceed on Monday.

6. Water Commissioners: Discussion may include topics pertaining to personnel, financial, procurements and operations at the Water Department.

There are not any Water Commissioners present.

7. Clerk-Treasurer's Report which may include Health Insurance, Retirement and Financial Topics relating to the business of the Onset Fire District

Mary McCoy states the information about South Coast and Blue Cross is not much of an issue. Mary McCoy spoke with Sheila Avery of Mayflower Health Group and worse case the District would switch to Harvard Pilgrim if South Coast cannot come to an agreement with Blue Cross.

The bids for the Ladder truck loan will be coming Oct. 9, 2019. FY 2021 will be last payment for the ladder truck.

The District should know the rate on the bond for the new fire station in December.

Waiting for John Foster to finalize the tax rate.

There is a plan to consolidate the 3 lots for the fire station and change the address to 8 Sand Pond Road. Ken Buckland will get back to with information for the procedure to do this.

Audit report should be out next week from Bruce Almeida.

8. Discuss the interviews for the Acting Deputy Position and how to move forward

Marcine Fernandes would like to hold off on a decision to appoint an Acting Deputy with the reconvening of the By-Law Committee. The By-Law Committee may suggest changes that would resolve filling the position.

Pamela Pike states she agrees with Marcine Fernandes. Charles Klueber indicated he thought counsel was going to advise whether the position has to be filled. Charles Klueber is concerned

with a violation of the By-Laws.

Pamela Pike asks Chief Goodwin about filling the position and whether to hold off or to fill it now. Pamela Pike states Deputy Osswald said the shifts are being filled. Chief Goodwin states it could become a burden to keep filling the open deputy position and overtime could be an issue budget wise.

Pamela Pike states to keep it on the agenda until it is resolved.

Charles Klueber asks if the suggested By-Law changes from the By-Law Committee will be ready to present at District Meeting.

Charles Klueber states either you follow the By-Law or not, cannot pick and choose which section of the By-Laws to follow.

Marcine Fernandes states the By-Laws do not state a time frame to fill the Deputy position.

Pamela Pike will call Attorney Sumners tomorrow and see if there is a time frame in which the Acting Deputy position needs to be filled. Pamela Pike would like to table further discussion until hear back from By-Law Committee and Attorney Sumners.

9. Items not reasonably anticipated by the Chairs 48 hours in advance of this meeting.

There is nothing.

Pamela Pike recesses the Prudential Committee Meeting at 5:40PM to wait for OPM Joe Sullivan to arrive. Joe Sullivan arrives at 6:00PM and gives his update under agenda item 5.

Motion to adjourn by Marcine Fernandes at 6:15PM. Charles Klueber seconds the motion, vote 3-0-0.

Respectfully Submitted:

Melissa Goodell Recording Secretary

Prudential Committee:

Pamela Pike Chairman

Charles Klueber Clerk

Marcine Fernandes Member

Documents Used: Agenda, Meeting Minutes Sept. 12, 2019, Executive Minutes Sept. 12, 2019, Email from K. Buckland about land consolidation

