

ONSET FIRE DISTRICT
15 SAND POND ROAD PO BOX 44
ONSET, MASSACHUSETTS
508-295-6090
onsetadmin@comcast.net
onsetfiredistrict.comcastbiz.net

August 8, 2019

1. Open Meeting with Pledge of Allegiance 5:05PM

Chairman Pamela Pike opens the Prudential Committee Meeting at 5:05PM with the Pledge of Allegiance. Present are Charles Klueber Clerk, Marcine Fernandes Member, Mary E. McCoy Clerk-Treasurer, Melissa Goodell Recording Secretary, Deputy Osswald, Joe Sullivan OPM, Jovian Dean Citizen, Amanda Cobb Citizen arrived 5:55PM.

Chairman Frank Kowzic opens the Fire Station Building Committee Meeting at 5:05PM. Present are Diane DiStolfo Clerk, Marcine Fernandes, Len Gay, Ed Ranson Members. David Halberstadt Member arrived at 5:55PM. Chief Goodwin Member Absent.

2. Approval of Minutes: Prudential Committee, Fire Station Building Committee (FSBC)

Marcine Fernandes motions to approve the minutes of July, 25, 2019. Pamela Pike seconds the motion, vote 2-0-1 with Charles Klueber abstaining.

Charles Klueber motions to approve the minutes of July 11, 2019. Pamela Pike seconds the motion, vote 2-0-1 with Marcine Fernandes abstaining.

Ed Ransom motions to approve the FSBC minutes of July 11, 2019. Frank Kowzic seconds the motion, vote 4-0-1 with Marcine Fernandes abstaining.

3. Public Comment on Non-Agenda items.

There is none

4. Chief Engineer's Reports and Discussions which may include topics pertaining to personnel, payroll, procurements and operations at the Fire Department.

Deputy Osswald states:

Rescue 1 is out of service. Onset Fire Department is using a spare from Wareham to meet minimum guidelines for vehicles.

Another 2 weeks for engine 2, body of truck is worse than originally thought.

The fuel tank on boat started to leak, it is out of water now and are making due with portable tanks

New construction in the District may be a problem. The OFD received plans for cold storage but it is now a residence. The town is taking control but Deputy Osswald feels District council may have to get involved. OFD is in the process of issuing citations and the State Fire Marshall has been informed of code violations.

5. Fire Station Building Committee:

a. Update from OPM Joe Sullivan regarding the new Fire Station, design and any other business

Joe Sullivan:

Got a call from Chief to sit with Mike Besse and go over his concerns with the new fire station. His concern is jurisdiction of authority of Prudential Committee.

Aug 15: there will be a walk through with general contractors on site

Aug 21: file sub-contractor bids due

Sep 5: bids due

Joe Sullivan states he has looked at who pulled bids and has sent emails to contractors who bid in Bourne and Middleboro in an effort to increase the competition.

In the event we do not have 3 successful bids outside of cost we will have to rebid. If we have 2 responses within cost we can accept them.

Joe Sullivan states he is working diligently to spark interest in the project.

6. Water Commissioners: Discussion may include topics pertaining to personnel, financial, procurements and operations at the Water Department.

Frank Kowzic states it is the Superintendent's last day tomorrow and their attempts to keep him have failed. Water Commissioners are going to take over the management of the Water Department until there is a new hire.

Have an ongoing discipline matter at the Water Department which is being addressed.

Charles Klueber asks if there would be a possibility of a shared Superintendent with another District. It could save the Onset Water Department money. Frank Kowzic states he will discuss that idea with the Board of Water Commissioners.

7. Clerk-Treasurer's Report which may include Health Insurance, Retirement and Financial Topics relating to the business of the Onset Fire District.

Mary McCoy states a former wants to fill out employee forms through email and was told it was not possible. The former employee then went to Deputy Osswald with complaint. Deputy Osswald states he supports the policy of the Clerk-Treasurer's Office.

8. By-Law Committee letters of interest

Pamela Pike states there are three letters of interest submitted to the Prudential Committee. Two letters are recent and one is on file from January.

Charles Klueber motions to appoint Karl Baptiste Sr to the By-Law Committee. Marcine Fernandes seconds the motion, vote 3-0-0.

9. Items not reasonably anticipated by the Chairs 48 hours in advance of this meeting.

Marcine Fernandes asks if the other members of the Committee have had an opportunity to go over the draft for the Chief and Engineer MOA. Charles Klueber and Pamela Pike say they have and to move forward on it.

10. Interviews for Acting Deputy Position:

Interviews are cancelled. Pamela Pike states the individuals were not notified. Marcine Fernandes feels more thought needs to be put into the interviews.

Pamela Pike is not concerned with filling the Deputy position, more concerned with domino effect and feels the Prudential Committee should speak with Attorney

Charles Klueber feels the By-Laws mandate the position be filled.

Deputy Osswald states the Fire Department has been operating for 6 months shy 1 deputy and things have been going fine.

Charles Klueber states the Chief requested the position be filled and the By-Laws should not be ignored. After discussion it is decided to reschedule the interviews for the meeting on August 22, 2019.

Charles Klueber motions to adjourn at 6:30PM. Marcine Fernandes seconds the motion, vote 3-0-0.

Respectfully Submitted:

Melissa Goodell Recording Secretary

Prudential Committee:

Pamela Pike Chairman

Charles Klueber Clerk

Marcine Fernandes Member

Fire Station Building Committee:

Frank Kowzic Chairman

Diane DiStolfo Clerk

Linwood Gay Member

David Halberstadt Member

Marcine Fernandes Member

Ed Ransom Member

Chief Ray Goodwin Member

Documents Used: Agenda, Minutes of July 11, 2019 and July 25, 2019.

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Meeting Date: August 22, 2019

1. Open Meeting with Pledge of Allegiance

Chairman Pamela Pike opens the Prudential Committee meeting at 5:00PM with the Pledge of Allegiance. Present are: Charles Klueber Clerk, Marcine Fernandes Member, Mary McCoy Clerk-Treasurer, Melissa Goodell Recording Secretary, Mike Besse, Jovina Dean Citizens.

Chairman Frank Kowzic opens the Fire Station Building Committee meeting at 5:00PM. Present are: Diane DiStolfo Clerk, Len Gay, Ed Ransom, Marcine Fernandes, Chief Goodwin Members, and those listed above. Absent David Halberstadt Member.

2. Approval of Minutes: Prudential Committee, Fire Station Building Committee (FSBC)

Charles Klueber motions to accept the Prudential Committee Minutes of August 8, 2019. Marcine Fernandes seconds the motion, vote 3-0-0.

Frank Kowzic motions to accept the FSBC Minutes of August 8, 2019. Diane DiStolfo seconds the motion, vote 5-0-0.

3. Public Comment on Non-Agenda items

Len Gay states there are some historical documents that belong to the District and requests they be held onto for the Wareham Historical Society to look at.

Mike Besse states he was told that Joe Sullivan stated he (Mike Besse) was satisfied with the new Fire Station plans and wants the Prudential Committee to know he is not. Mike Besse has contacted MEPA and wants a meeting scheduled to discuss the plans for the Fire Station. Mike Besse states MEPA would like to speak with the Engineers who drew up the plans for the Fire Station.

Pamela Pike asks who needs to be contacted at MEPA. Mike Besse indicates it would be the Director of MEPA.

Mike Besse states he is hoping to have someone get in touch with the Engineers.

Pamela Pike states the Prudential Committee will discuss it.

4. Chief Engineer's Reports and Discussions which may include topics pertaining to personnel, payroll, procurements and operations at the Fire Department.

Chief Goodwin states he was approached about the proposed casino and horse racing complex. The Onset Fire Station is hosting a meeting at 2:00PM on August 28, 2019 if any members of the Prudential Committee can make it. Charles Klueber and Marcine Fernandes state they will be there.

Chief Goodwin states his retirement date may be sooner than anticipated and will be able to let the Prudential Committee know for sure by Christmas.

5. Fire Station Building Committee:

a. Update from OPM Joe Sullivan regarding the new Fire Station, design and any other business:

The File sub-contractor bids have come in and have to be reviewed for detail. According to Joe Sullivan the bids appear to be favorable.

6. Water Commissioners: Discussion may include topics pertaining to personnel, financial, procurements and operations at the Water Department.

Frank Kowzic states he is pleased to say everything is going surprisingly well. Met on Saturday and developed a plan going forward but found out on Monday the plan won't work. Running out of time with the State and will most likely hire a consultant for six months. The goal is to switch to an Operations Manager for the office and a Field Supervisor for the outside work.

Frank Kowzic states the Baker's Island project is complete.

There is a warranty problem with the new generator which is being addressed.

7. Clerk-Treasurer's Report which may include Health Insurance, Retirement and Financial Topics relating to the business of the Onset Fire District.

There is no report

8. By-Law Committee meeting Sept. 5, 2019

There is discussion with the meeting conflicting with drill night at the Fire Station. Pamela Pike suggests meeting on September 5, 2019 as scheduled and then have the By-Law Committee discuss a different meeting schedule.

9. Items not reasonably anticipated by the Chairs 48 hours in advance of this meeting.

There are none.

Frank Kowzic motions to adjourn the Fire Station Building Committee Meeting at 6:05PM. Diane Distolfo seconds the motion, vote 5-0-0.

10. Interviews for Acting Deputy position:

This portion of the meeting was audio taped for future reference. Attendees for this portion of the meeting are Pamela Pike Chairman, Charles Klueber Clerk, Marcine Fernandes Member, Jovina Dean Citizen and the interviewees at their scheduled times.

Howard Andersen 6:00PM

John Cook 6:35PM

Jeffrey Dias 7:10PM

The interviews began about 6:15PM. Each applicant was asked the same series of questions, (attached to the minutes) and given an opportunity to explain their qualifications for the position of Acting Deputy and why they would be the best choice.

Charles Klueber motions to adjourn the Prudential Committee Meeting at 7:45PM. Marcine Fernandes seconds the motion, vote 3-0-0.

Respectfully Submitted:

Melissa Goodell Recording Secretary

Prudential Committee:

Pamela Pike Chairman

Charles Klueber Clerk

Marcine Fernandes Member

Fire Station Building Committee:

Frank Kowzic Chairman

Diane DiStolfo Clerk

Linwood Gay Member

David Halberstadt Member

Marcine Fernandes Member

Ed Ransom Member

Chief Ray Goodwin Member

Documents Used: Agenda, Minutes to August 8, 2019 Meeting

