

**Onset Fire District
Water Department
15 Sand Pond Road
Onset Massachusetts**

Meeting date: June 12, 2019
Location: 15 Sand Pond Road

Open Meeting with Pledge of Allegiance

Meeting called to order at 4:05 pm by Frank Kowzic, Roll call by Frank Kowzic, Clerk, present:Kevin Sampson, Mary McCoy Clerk-Treasurer, absent Benjamin Hughes, Diane Stefafo arrived 420 pm

Approval of minutes:

Date:

- 3/2/2018 Motion to accept Ken Fontes second Frank Kowzic vote 2-0-0
- 3/28/2018 Motion to accept Ken Fontes second Frank Kowzic vote 2-0-0
- 4/4/2018 Motion to accept Ken Fontes second Frank Kowzic vote 2-0-0
- 4/11/2018 Motion to accept Ken Fontes second Frank Kowzic vote 2-0-0
- 6/6/2018 Motion to accept Ken Fontes second Frank Kowzic vote 2-0-0
- 4/3/2019 Motion to accept Ken Fontes second Frank Kowzic vote 2-0-0
- 4/3/2019 Motion to accept Ken Fontes second Frank Kowzic vote 2-0-0
do not release Executive Session Minutes 04/3/2019
- 5/22/2019 Motion to accept Ken Fontes second Frank Kowzic vote 2-0-0
do not release Executive Session Minutes 05/22/2019
- 5/22/2019 Motion to accept Ken Fontes second Frank Kowzic vote 2-0-0

Clerk-Treasurer report on check machine, not using check processing Unibank they will pull equipment, UniBank is waiting to hear from Brava Computers to create a file to export with the bank for on-line payments testing. The expense account looks good, preparing for closing fiscal year 2019. Motion to accept CT report Ken Fontes second Frank Kowzic, vote: 2-0-0

Motion to move out of order citizen Diane Destelfo Ken Fontes, seconded Frank Kowzic, vote:2-0-0. Diane states she did not use \$500.00 worth of water. Kevin showed Diane a report on his laptop the water usage. After 22 of April she went back to normal consumption. Kevin had meter representative look at meter, she

thinks it could be a neighbor. Diane will have a plumber change the shut off and she is asking for some type of abatement, Kevin states the process is a letter of

request and cannot request another abatement for ten years. \$502.51 is the water, so \$251.50 is half the amount for the abatement. Ken Fontes asked Mrs Destalfo to write a letter, she is requesting meter reading in July, can be done, Kevin will ask Kathi to put on her account and also Mrs. DiStelfo will call in July requesting a reading in July.

Ken Fontes motion Frank Kowzic seconded abatement for \$251.25 vote: 2-0-0 a letter must be received from Mrs. DiStelfo stating the facts.

Superintendent report Well 4 is 99% completed. Baker's Island is top priority and started the project. Completed all state required documents associated with the boil order submitted. Kevin will be review standard operating procedure if a boil order is required. Water still has 6.5 pallets of water Kevin wants to donate water to Council on Aging, Boy and Girls Club, Food Pantry Cranberry Highway, Wareham Police Station, Sub Station in Onset, Cape Cod Child Development, maybe some churches. declared water as surplus and as where to donate it. Frank asked Kevin to email Attorney Gay's office as to dispose of 6.5 pallets of water. RFP sent out an RFP for Well 3 rehab project Maher got the low bid \$24,625.00 could increase depending on what they encounter. Well #4 a check valve in the next week the cost is \$4600.00 Kevin state he and Ken Fontes met with Derek Sullivan and David Menard, they want Onset Avenue repaired near Lopes Field, Guy Campinha has to repair his section so Sewer and Water will split the cost. Ken states they need to work together, Ken felt they made progress. Town will provide a list of main concentration roads and have the Water Department looking at old service, Water must start funding water main and hydrants so when town is repaving Water will try to replace old pipes. Kevin agrees with improvement with working with the Town and Mr. Menard. Kevin mention Cranberry Highway with the dip near Harbor Freight, Kevin hasn't heard from the State. Kevin mentioned the reversed 911 calling system for further use if needed. Kevin will check into the cost of reverse 911. Motion to accept Ken Fontes, second Frank Kowzic vote: 2-0-0.

No executive session

Frank Kowzic mentioned the land the Town of Wareham wants to dispose of it's in zone two Kevin said zone two is buildable and Wareham Water is near the property also they will discuss further perhaps to purchase from the Town.
Motion to adjourn at 5:40 pm Ken Fontes - second Frank Kowzic: vote: 2-0-0

Respectfully submitted:

Mary E. McCoy, Recording Secretary

Frank Kowzic, Chair

Kenneth Fontes, Clerk

ABSENT

Benjamin Hughes

Documents used: Agenda and Superintendent Report

**Onset Fire District
Water Department
15 Sand Pond Road
Onset Massachusetts**

Meeting date: June 26, 2019
Location: 15 Sand Pond Road

Open Meeting with Pledge of Allegiance

Meeting called to order at 5:02 pm by Frank Kowzic, Roll call by Frank Kowzic, Clerk, present: Kevin Sampson, Benjamin Hughes and Mary McCoy Clerk-Treasurer,

Citizen Participation: None

Water surplus, Kevin states to minimum Damien Pantry, Onset Bay Association, Boys and Girls Club, Knights of Columbus of St Margaret and St Mary's Parish, Council on Aging, want it delivered so no, St Patrick's Church is looking for 40 cases. Onset Water will keep one pallet of water. Frank will take care of distribution. Motion by Ben Hughes Second by Frank Kowzic vote: 2-0-1 Ken Fontes recused himself/abstained.

Minute Approval: June 12, 2019- Motion Ken Fontes, Second by Frank Kowzic vote: 2-0-0

Clerk-Treasurer's Report: OPEB is funded for \$45,000.00, review expenditure report, check processing machine is removed waiting for on line payments, UniBank will pick up machine, last day for FY19 is July 15, 2019. Policy for FMLA: leave Pru Com and Water Commissioner for approval.

Superintendent report: Well 3 and 4 returning well to service, check valve replaced. Required by state to do five samples and five samples done today June 26, 2019, discolored water is gone. Well 4 is touchy removal of propane tank and heavy rain caused the water color problem. Well three will start renovation after Labor Day. Baker's Island, no operator Jay is out had surgery, should be back on June 27, 2019. Kevin said it should be a week if he has a full crew. Cost for reverse 911 is \$2125.00 it's split with Town of Wareham and Wareham Fire District hopefully Onset Fire Department will split the cost of \$2125.00.

Page Two: Minutes, June 26, 2019

Ken Fontes Motion to proceed to go on board with 911 reverse Second by Ben vote: 3-0-0. Kevin on vacation July 5th and returning Monday July 15th, 2019. A formal complaint from Unibank regarding Kathi Semple. Frank said he was approached by Kathi asking why Water Commissioner's hates her. Ken Fontes said he spoke with Kathi and told her complaint is with Mr. Bob Sylvia. Mr. Sylvia had a conversation with Kathi explaining bargaining, employees are trying to change too much in contract. Ken said send to Attorney Gay for advice and let Kathi know there are two issues of her behavior. Discipline should come from Commissioner states; Ken Fontes.

No executive session Commissioners are doing due diligence to meet with employees waiting to hear from employees with dates to discuss new contract. Motion by Ken Fontes to contact Attorney Gay's office get advise on pay increase for employees on July 1, 2019 whether the employees will get the increase MOU Agreement expired increases on dependent on Atty Gay's advice. Kevin will receive his pay increase. Second by Ben Hughes vote: 3-0-0

Kevin said commitment met by \$50,000.00

Next Meeting July 17, 2019 at 5:00 pm

Motion to adjourn at 6:02 pm Ken Fontes Second Ben Hughes: vote: 3-0-0

Respectfully submitted:

Mary E. McCoy – Recording Secretary

Frank Kowzic, Chair

Ken Fontes, Clerk

Ben Hughes, Member

Documents used: Agenda, Superintendent's Report and letter from UniBank

