

ONSET FIRE DISTRICT
OFFICE OF THE PRUDENTIAL COMMITTEE
15 SAND POND ROAD
ONSET, MASSACHUSETTS
508-295-6090

Meeting Date: March 14, 2019

1. Open Meeting (Chair) with Pledge of Allegiance

Chairman Pamela Pike opens the meeting with the Pledge of Allegiance at 5:01PM. Present are Charles Klueber Clerk, Marcine Fernandes Member, Mary E. McCoy Clerk-Treasurer, Melissa Goodell Recording Secretary, Chief Goodwin, Deputy Osswald, Retired Deputy Ellis, Water Commissioner Frank Kowzic, Janet Kowzic, Lisa Morales Citizens.

Chairman Pike states the meeting is being videotaped.

2. Approval of Minutes

Marcine Fernandes motions to accept the minutes of February 14, 2019. Charles Klueber seconds the motion, vote 2-0-1 with Pamela Pike abstaining.

3. Public Comment on Non-Agenda items

Lisa Morales asks if the By-Law Committee has reconvened.

Lisa Morales requests the Water Commissioners put their agenda and meetings on the website.

Lisa Morales reads a letter requesting the no trespass order against her by the District be lifted.

4. Discuss Retirement of Deputy Ellis

Marcine Fernandes thanks Deputy Ellis for his years of service.

Charles Klueber asks Deputy Ellis how many years it has been. Deputy Ellis states it has been 41 or 42.

Charles Klueber states the Prudential Committee needs to decide what to do with the vacant position. There needs to be a discussion about what procedure to follow as far as the hiring process. Charles Klueber asks the Chief if he has any recommendations.

Chief Goodwin feels there needs to be an interview process and a decision on whether or not to do a skilled assessment and written test.

5. Board of Engineer's Reports and Discussions which may include topics pertaining to personnel, payroll, procurements and operations at the Fire Department.

Chief Goodwin states he met with the regional dispatch center out of Duxbury and they have access for dispatch equipment that will save the District a lot of money on the new fire station.

The generator planned for the new station has been serviced and tested perfectly and is ready to go. The Fire Department will use it as a spare until it is put in the new station.

Chief Goodwin states a lot of the planned glass designed into the new station has been eliminated and is saving a lot of money.

There is a target date of June to have the contracts ready and breaking ground by August.

6. Report from Fire Station Building Committee

Frank Kowzic, Chairman of the Fire Station Building Committee has two items:

Should Richard MacNevin be replaced on the Committee since he is only here half of the year?

Marcine Fernandes thinks he is an asset to the Committee but his vote is needed on things coming up with the design and construction.

There is discussion about remote participation.

Frank Kowzic would like the Prudential Committee to think about combing their meeting with the Fire Station Building Committee going forward. Marcine Fernandes states it makes sense since both Committees need to approve and vote. Frank Kowzic states he will discuss it at the next FSBC meeting.

7. Discuss District business with Water Commissioners: Discussions may include financial, procurements and operations at the Water Department

Frank Kowzic states the Water Commissioners are negotiating on Monday with the Union and Attorney to discuss a new contract.

Frank Kowzic states Kevin Sampson has hired a third man pending the CORI.

Frank Kowzic states the Water Commissioners have received an email for Cranberry Highway project and all in order. Mr Rezendes from the State indicated the project would start either the Fall of 2019 or Spring of 2020.

8. Clerk-Treasurer's Report which may include Health Insurance, Retirement and Financial Topics

Mary McCoy indicates health insurance will go up 1.5% this year.

Mary McCoy states Attorney Dan Murray will attend District Meeting this year.

Mary McCoy states Sylvia Group Insurance is interested in giving a presentation to the Prudential Committee

9. Items not reasonably anticipated by the Chair 48 hours in advance of this meeting.

Pam Pike gives Chief Goodwin a letter from citizen.

Marcine Fernandes motions to adjourn at 6:05PM. Charles Klueber seconds the motion, vote 3-0-0.

Respectfully Submitted:

Melissa Goodell Recording Secretary

Prudential Committee:

Pamela Pike Chairman

Charles Klueber Clerk

Marcine Fernandes Member

Documents Used: Agenda, Minutes of February 14, 2019

Onset Fire District
Fire Station Building Committee
15 Sand Pond Road
Onset, Massachusetts 02558

Meeting Date: March 26, 2019

Location: 15 Sand Pond Road, Onset, MA

Joint Meeting w/ Prudential Committee

1. Open Meeting with Pledge of Allegiance

Chairman Frank Kowzic opens the meeting at 5:01 with the Pledge of Allegiance. Present are Diane DiStolfo Clerk, Ed Ransom, Len Gay, Marcine Fernandes Members, Melissa Goodell Recording Secretary, Janet Kowzic, David Halberstadt Citizens. Absent Chief Goodwin and Richard MacNevin Members.

Charles Klueber Clerk, opens the meeting of the Prudential Committee. Present are Marcine Fernandes Member, Chairman Pamela Pike arrives at 5:20PM and those listed above.

2. Approve Minutes

There is a motion and a second to approve the minutes of January 8, 2019, January 22, 2019, February 14, 2019 and February 26, 2019. There is a majority vote for approval.

3. Update from OPM Joe Sullivan regarding the new fire station, design, and any other business

Joe Sullivan is not in attendance but has spoken with Chairman Kowzic.

Frank Kowzic states the test borings on the soil have been done and Joe Sullivan should have results for the Prudential Committee Meeting on Thursday March 28, 2019.

Frank Kowzic states Joe Sullivan has negotiated a cost of \$6500.00 with Pete Govoni to clear the trees and dispose of trees and brush on the new building site.

Diane DiStolfo motions to approve the cost of \$6500.00 and recommend to the Prudential Committee hiring Pete Govoni to clear the land and remove the trees and brush. Marcine Fernandes seconds the motion, vote 5-0-0.

4. Update on preliminary cost estimates

There is no update

5. Discussion and vote on changing meeting schedule

Chairman Kowzic states since there will be more of an urgency to make decisions and make recommendations to the Prudential Committee as the project progresses perhaps the time has come to combine the Prudential Committee Meetings and the Fire Station Building Committee Meetings going forward. Diane DiStolfo motions to have the Fire Station Building Committee Meetings to run concurrent with the Prudential Committee Meetings effective April 11, 2019. Ed Ransom seconds the motion, vote 5-0-0.

5. Possible votes by either the FSBC and/or Prudential Committee involving any decision to move the project forward.

There are no additional votes at this time

6. Items not reasonably anticipated by the chair 48 hours in advance of this meeting.

Chairman Kowzic states he sent a letter to Richard MacNevin accepting the resignation he tendered in October of 2018. Frank Kowzic states he would like to fill the position and has several letters of interest.

There is discussion about filling the FSBC opening with a citizen not affiliated with the Fire Department.

Len Gay motions to recommend David Halberstadt to the Prudential Committee to fill the vacancy on the Fire Station Building Committee. Ed Ransom seconds the motion, vote 5-0-0.

Charles Klueber motions to appoint David Halberstadt to the Fire Station Building Committee effective today, March 26, 2019. Marcine Fernandes seconds the motion, vote 3-0-0. David Halberstadt accepts the appointment.

Motion to adjourn the Fire Station Building Committee Meeting at 5:35 by Len Gay. Ed Ransom seconds the motion, vote 5-0-0.

Charles Klueber motions to adjourn the Prudential Committee Meeting at 5:35PM. Marcine Fernandes seconds the motion, vote 3-0-0.

Respectfully Submitted,

Melissa Goodell Recording Secretary

Fire Station Building Committee:

Frank Kowzic Chairman

Diane DiStolfo Clerk

Linwood Gay Member

David Halberstadt Member

Marcine Fernandes Member

Ed Ransom Member

Chief Ray Goodwin Member

Prudential Committee:

Pamela Pike Chairman

Charles Klueber Clerk

Marcine Fernandes Member

Documents Used: Agenda, Minutes to Meetings listed above

ONSET FIRE DISTRICT
OFFICE OF THE PRUDENTIAL COMMITTEE
15 SAND POND ROAD
ONSET, MASSACHUSETTS
508-295-6090

Meeting Date: March 28, 2019

1. Open Meeting (Chair) with Pledge of Allegiance

Chairman Pamela Pike opens the meeting at 5:05PM with the Pledge of Allegiance. Present are Charles Klueber Clerk, Marcine Fernandes Member, Chief Goodwin, Deputy Osswald, Mary E. McCoy Clerk-Treasurer, Melissa Goodell Recording Secretary, Frank Kowzic Water Commissioner, Janet Kowzic, Diane DiStolfo, Lucille Dodson Citizens.

2. Approval of Minutes

Marcine Fernandes motions to accept the minutes of March 14, 2019. Charles Klueber seconds the motion, vote 3-0-0.

3. Public Comment on Non-Agenda items

There is none

4. Board of Engineer's Reports and Discussions which may include topics pertaining to personnel, payroll, procurements and operations at the Fire Department.

Chief Goodwin would like the Prudential Committee to start taking steps to replace the Deputy vacancy. Chief Goodwin states there are several approaches to take:

- a. Appoint a Deputy
- b. Appoint a call captain to the Board of Engineers with a stipend to perform the duties.
- c. Have a By-Law change to abolish the Board of Engineers
- d. Have a Chief with one Deputy and 3 career captains.

Charles Klueber states he would like to have the Chief's input during the process. Chief Goodwin states he can show the Prudential Committee an organizational chart with the changes.

Pamela Pike would like to call a Prudential Committee Meeting with this discussion being the only agenda item.

Chief Goodwin states car 10 has an engine knock and he has been given an estimate in the range of \$7000.00 to fix it.

Chief Goodwin states there are 15 recruits from the Mass Maritime Academy that are ready to go. Chief Goodwin states he is finding the program to be a big success. Marcine Fernandes would like to see if the Mass Maritime Academy can help the District out financially as far as stipends for equipment and physicals.

Pamela Pike addresses a letter the Prudential Committee received from Call Firefighter Scott Draper. FF Draper complained of being forced off the Department and having his requests for information ignored. Chief Goodwin and Deputy Osswald respond by denying the accusations. Deputy Osswald states because of the new OSHA regulations they could not just reinstate FF Draper as requested and as had been done in the past.

5. Report from Fire Station Building Committee

Frank Kowzic states there is a quote from Govoni to clear the land for \$6500.00.

Frank Kowzic states he was told by OPM Joe Sullivan that he would be in attendance at this meeting to discuss the results of the boring tests and the plans to clear the land. Joe Sullivan is not in attendance.

6. Discuss District business with Water Commissioners: Discussions may include financial, procurements and operations at the Water Department

Frank Kowzic states the Water Commissioners are entering into negotiations with their union employees.

Frank Kowzic states they have been in touch with the state regarding the Cranberry Highway Project and there is still no definite start date for construction.

7. Clerk-Treasurer's Report which may include Health Insurance, Retirement and Financial Topics

Mary McCoy states there will be a 1.5% increase in Health Insurance for the employees of the District.

Mary McCoy states there will be an increase in worker's compensation insurance because the Chief is hiring a civilian dispatcher who will not be covered under VFIS.

8. Items not reasonably anticipated by the Chair 48 hours in advance of this meeting.

There are none.

Motion to adjourn by Charles Klueber at 6:25PM. Marcine Fernandes seconds the motion, vote 3-0-0.

Respectfully Submitted:

Melissa Goodell Recording Secretary

Prudential Committee:

Pamela Pike Chairman

Charles Klueber Clerk

Marcine Fernandes Member

Documents Used: Agenda, Minutes to March 14, 2019, letter from FF Draper