

Onset Fire District
Fire Station Building Committee
15 Sand Pond Road
Onset, Massachusetts 02558

Meeting Date: October 9, 2018

Location: 15 Sand Pond Road, Onset, MA

Joint Meeting w/ Prudential Committee

1. Open Meeting with Pledge of Allegiance

Chairman Frank Kowzic opens the meeting at 5:00PM with the Pledge of Allegiance. Present are Diane DiStolfo Clerk, Chief Goodwin, Len Gay, Richard MacNevin, Ed Ransom Members, Melissa Goodell Recording Secretary, Joe Sullivan OPM. Absent Marcine Fernandes Member.

2. Approval of Minutes

Chief Goodwin motions to approve the Minutes of September 25, 2018. Richard MacNevin seconds the motion, vote 5-0-1 with Diane DiStolfo abstaining.

3. Update on contract with The Galante Architectural Studios (TGAS)

Joe Sullivan states he refined the contract to incorporate suggestions from Attorney Campany and it has been signed by TGAS and the Prudential Committee.

4. Update from OPM Joe Sullivan regarding the new fire station, design, and any other business

Joe Sullivan states the survey of the existing site is complete.

Joe Sullivan states he went over the refined drawing and design by TGAS and will have a copy by next Thursday. Joe Sullivan states he will bring the design to the next FSBC meeting on October 23, 2018.

Joe Sullivan states he has formatted a letter to the access board to alleviate a need for an elevator in the new fire station.

Chief Goodwin states there is a letter, addressed to the District, from the State Department of Transportation (DOT). The letter states that the DOT wanted to take three lots owned by the Onset Fire District for the expansion of Cranberry Highway. The three lots in questions have been designated for the new fire station. Chief Goodwin has spoken with Kerry Lavalle from the DOT and it appears they are looking for 3 foot easement along Sand Pond Road and a triangle of property at the jug handle which are parts of the lots in question not the entire lots. It does not appear the taking of District property by the DOT will affect the construction of the new fire station.

Kerry Lavalle is coming to next FSBC meeting to show the Committee what the DOT wants to do.

Chief Goodwin states the DOT may do the utility pole movement for all of Sand Pond which will save the District some money.

Joe Sullivan states he had his office reach out to local vendors such as Verizon or Comcast and they will let Joe know of any cost involved with the new fire station from their end.

Chief Goodwin states the electrical rebates discussed at the last meeting may not be possible. It appears the rebates may not be available for new construction.

Richard MacNevin motions to have someone look into engaging a private utility provider to install cell towers or something of the like at the new station, the installation of which would be beneficial to the District. Chief Goodwin seconds the motion, vote 6-00.

6. Items not reasonably anticipated by the chair 48 hours in advance of this meeting.

There are none.

Motion to adjourn by Chief Goodwin at 5:25PM. Richard MacNevin seconds the motion, vote 6-0-0.

Respectfully Submitted:

Melissa Goodell Recording Secretary

Fire Station Building Committee:

Frank Kowzic Chairman

Diane DiStolfo Clerk

Linwood Gay Member

Richard MacNevin Member

Marcine Fernandes Member

Ed Ransom Member

Chief Ray Goodwin Member

Documents Used: Agenda, Minutes to Meeting September 25, 2018.

Onset Fire District
Fire Station Building Committee
15 Sand Pond Road
Onset, Massachusetts 02558

Meeting Date: October 23, 2018

Location: 15 Sand Pond Road, Onset, MA

Joint Meeting w/ Prudential Committee

1. Open Meeting with Pledge of Allegiance

Chairman Frank Kowzic opened the meeting at 5:00PM with the Pledge of Allegiance.

2. Roll Call

Present are Diane DiStolfo Clerk, Len Gay, Chief Goodwin, Richard MacNevin, Ed Ransom Members. Prudential Committee members Pamela Pike Chairman, Charles Klueber Clerk, Melissa Goodell Recording Secretary. Carrie Lavallee MASS D.O.T., Joe Sullivan OPM arrived at 5:17PM, Amanda Cobb, David Halberstadt, Peter DiPasqua Citizens. Absent Marcine Fernandes Member.

3. Approve Minutes

Chief Goodwin motions to accept the minutes of October 9, 2018. Len Gay seconds the motion, vote 6-0-0.

4. Discussion with Carrie Lavallee from MASS D.O.T. regarding the effects of the Cranberry Highway Project on the District

Carrie Lavallee presents engineering plans for Sand Pond Road and Cranberry Highway where it intersects at the jug handle and explains the drawings. According to Lavallee Sand Pond Road will be moved slightly

over to line up with Main Ave on the opposite side of Cranberry Highway. There will be a sidewalk along part of Sand Pond Road and the road will be widened in order to meet code. Lavallee states that Mass D.O.T. will try to incorporate the fire station design plans with the highway plans and work together. Joe Sullivan states he will be in touch with Lavallee throughout the process. Lavallee indicates MASS D.O.T. will be compensating the District for about a 3 foot strip of land along Sand Pond Road and a small triangle of land where it intersects with the current jug handle.

5. Update from OPM Joe Sullivan regarding the new fire station, design, and any other business

Joe Sullivan indicates the survey of topography is done.

Joe Sullivan states Galante is tweaking the drawings to incorporate the flood zone.

At the next meeting Joe Sullivan expects he will have an updated set of drawings to present to the FSBC for their approval and recommendation to forward on for the approval of the Prudential Committee.

Chief Goodwin states he will do some training exercises with the Fire Department to remove trees on the building site. This training exercise will benefit the firefighters as well as save the District some money on land clearing.

Joe Sullivan estimates 14 months of construction which should mean the completion of the new fire station by June to July of 2020; if the bids for construction are sent out in early 2019.

6. Items not reasonably anticipated by the chair 48 hours in advance of this meeting.

Frank Kowzic states they have started to plot out the boundaries of the fire station on Sand Pond Road.

Motion to adjourn at 5:55 by Len Gay. Ed Ransom seconds the motion, vote 6-0-0.

Fire Station Building Committee:

Frank Kowzic Chairman

Diane DiStolfo Clerk

Linwood Gay Member

Richard MacNevin Member

Marcine Fernandes Member

Ed Ransom Member

Chief Ray Goodwin Member

Prudential Committee:

Pamela Pike Chairman

Charles Klueber Clerk

Marcine Fernandes Member

Documents Used: Agenda, Meeting Minutes of October 9, 2018, Engineer's drawings of the Cranberry Highway construction project.

