

**ONSET FIRE DISTRICT**  
**OFFICE OF THE PRUDENTIAL COMMITTEE**  
**15 SAND POND ROAD**  
**ONSET, MASSACHUSETTS**  
**508-295-6090**

Meeting Date: October 25, 2018

1. Open Meeting (Chair) with Pledge of Allegiance

Chairman Pamela Pike called the meeting to order at 5:04PM with the Pledge of Allegiance. Present are Charles Klueber Clerk, Marcine Fernandes Member, Chief Goodwin, Mary E. McCoy Clerk-Treasurer, Melissa Goodell Recording Secretary, Diane DiStolfo, Lucille Dodson Citizens.

Frank Kowzic Clerk calls the Water Commissioner's Meeting to order at 5:05PM. Present are Ken Fontes member and those listed above. Absent Chairman Ben Hughes

2. Approval of Minutes

Marcine Fernandes motions to accept the Minutes of September 11, 2018. Pamela Pike seconds the motion, vote 2-0-1 with Charles Klueber abstaining.

Charles Klueber motions to accept the Minutes of September 27, 2018. Pamela Pike seconds the motion, vote 2-0-1 with Marcine Fernandes abstaining.

3. Public Comment on Non-Agenda items

There is none

4. Board of Engineer's Reports and Discussions which may include topics pertaining to personnel, payroll, procurements and operations at the Fire Department.

Chief Goodwin shows the Prudential Committee a piece of the engine frame rail which is all rusted out. Chief Goodwin states he is looking into repair options to be done in near future to get another 10 years out of the truck. The cost should be around \$50,000.00 not over \$100,000.00 as previously stated.

Chief Goodwin states he is working on policy and procedures have to have in place by end of year to be in compliance with the new laws.

Recruit training for the new Maritime Cadets will be starting in November.

Chief Goodwin states he has made attempts to have the old station looked at by the Building Inspector but so far it has not happened.

5. Discuss date for Annual Performance Evaluations for Deputy Osswald and Deputy Ellis

Marcine Fernandes states it will be a month before she is available and wants to know if the Prudential Committee would like to go forward without her. Mary McCoy states Deputy Ellis will not be available until after November 15, 2018.

Marcine Fernandes states in the mean time she will check with Attorney Tobin about the memorandum of employment.

Chief Goodwin suggests setting a date for some time in December.

6. Report from Fire Station Building Committee

Frank Kowzic states the survey on the site has been completed and the Fire Department is ready to cut trees down on the site as part of a training drill. Carrie Lavalley, a representative from MASS D.O.T., stated at the FSBC Meeting that the state is going to move Sand Pond Road over to even up with Main Ave across the highway. It should involve the purchase of about a three foot width of District Property along with a triangle shape of property at the current jug handle.

Frank Kowzic states there is one more set of designs for the new station and the final draft should be ready for review in a couple of weeks.

7. Discussion on Generator Account Fund.

Mary McCoy states there is an invoice from Osterman Propane that Kevin Sampson is asking to be paid from the generator account. The concern is whether a propane tank can be paid from the generator account according to the vote at District Meeting.

Charles Klueber states the funds were approved for a generator not a tank.

Charles Klueber is asking if other options have been explored other than buying a tank. Is there an option to lease instead of buy?

Marcine Fernandes is concerned that it wasn't approved at District Meeting and cannot use the generator account to pay for a propane tank.

Ken Fontes states he will ask the Water Commissioners to take it up for further study. Ken Fontes states he would like to explore other options as suggested.

8. Discuss District business with Water Commissioners: Discussions may include financial, procurements and operations at the Water Department

Ken Fontes and Frank Kowzic present the Prudential Committee with a letter requesting a Special District Meeting. The Water Commissioners would like to ask the taxpayers for money to replace old water pipes along Cranberry Highway to coincide with the MASS D.O.T. project, along with request for money for Baker's Island.

Ken Fontes states he and Kevin Sampson met with the Wareham Police Department to discuss

police details and charges for those details. Ken Fontes states they came to a gentleman's agreement that the Water Department would be allowed to assess the need for a detail.

9. Clerk-Treasurer's Report which may include Health Insurance, Retirement and Financial Topics.

Mary McCoy states the free cash has been certified for \$208,398.00.

Jared Curtis, from the Department of Revenue came to the District Office to spend some time going over the books. He indicated he is pleased with the District's handling of its cash.

The paperwork involved with MASS D.O.T. to take over parts of District property for the Cranberry Highway project is complete.

The tax classification hearing has been scheduled with Jacqui Nichols for November 8, 2018.

The Audit for FY2018 is just about complete and there shouldn't be any deficiencies.

The paperwork for the bond for the new fire station is at bond counsel.

David Halberstadt and Amanda Cobb will be coming to the District Office on Wed. October 31, 2018 to meet with Melissa Goodell to discuss the website. Any changes or information will be presented to the Prudential Committee before it is implemented.

10. Items not reasonably anticipated by the Chair 48 hours in advance of this meeting.

There are none

Charles Klueber motions to adjourn the Prudential Committee Meeting at 6:30PM. Marcine Fernandes seconds the motion, vote 3-0-0.

Ken Fontes motions to adjourn the Water Commissioner's Meeting at 6:30PM. Frank Kowzic seconds the motion, vote 2-0-0.

Respectfully Submitted:

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Melissa Goodell Recording Secretary

**Prudential Committee:**

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Pamela Pike Chairman

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Charles Klueber Clerk

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Marcine Fernandes Member

**Water Commissioners:**

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Benjamin Hughes Chairman

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Frank Kowzic Clerk

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Ken Fontes Member

Documents Used: Agenda, Minutes to September 11, 2018 and September 27, 2018.

Invoice from Osterman Propane, Letter Requesting Special District  
Meeting

